

Minutes of the Meeting held at 7:00pm on Monday 14th November 2022 at Braywood Memorial Hall

Present:

Bray Ward:	Cllr K Elvin (Chairman), Cllr M Pierce, Cllr S Cross
Fisheries Ward:	Cllr J Phillips
Holyport Ward:	Cllr L Kneen, Cllr R Tavinor
Dedworth Ward:	Cllr N Pellew
Oakley Green and Fifield Ward:	Cllr J Glover
Member of the Public:	1 (entered the meeting hall during item 091/2022)
Clerk:	Ms. E Cope
Deputy Clerk:	Mr B Inglis

083/2022 Chairman's request

The Chairman requested that all mobile devices be switched off for the duration of the meeting, reminding all in attendance of the fire safety regulations for the venue of the meeting.

084/2022 Apologies for absence, declarations of Interest and Dispensations

Apologies were received from Cllr Graham, Cllr Marsh, Cllr Walters, and Cllr Wilson.

085/2022 Health and Safety

The October ARD Playground Ltd report was circulated to the Cllrs prior to the meeting.

Cllr Cross reported receiving a request from Bray residents for play equipment for older aged children.

Clerk to include at the next meeting of the Land Management committee.

086/2022 Minutes from previous meeting

Councillors approved minutes of the meeting held on 8th August 2022 and 10th October 2022 to be a true and accurate record. Cllr Kneen abstained as not present at either meeting.

087/2022 Co-Option Interviews

The Clerk reported no applications received for co-option.

The Chairman noted upcoming elections May 2023.

088/2022 Public Question Time

There were no members of the public present, the meeting continued without adjournment.

089/2022 Clerks Briefing

Councillors received a report from the Clerk.

090/2022 RBWM Development Management Committee Meeting

Cllr Pellew reported on his attendance at the meeting Wednesday 2nd November 2022, with the focus of his representation on air quality and increased traffic concerns within the area.

Cllr Elvin reported writing to the RBWM committee members prior to the meeting. Councillors agreed to continue providing supporting information to the panel members prior to each meeting, considering it to be more beneficial way to communicate concerns.

Councillors expressed concerns regarding the current format of the meetings, with limited time for Parish Councils and residents to speak. Councillors and residents also report feeling unable to challenge considered inaccuracies.

091/2022 RBWM Parishes Briefing

Councillors received a report from the briefing 12th October 2022.

The clerk circulated the slides from the meeting to Councillors, with the recording to follow.

092/2022 Strategy Committee

Cllr Elvin reported the meeting 19th October 2022.

[092.001](#)

Councillors approved for the Clerk to register for the Civility and Respect Project.

093/2022 Traffic and Highways Committee

Cllr Cross provided a report of the meeting 20th October 2022, noting ongoing communication with RWBM Officers Tim Golabeck and Huw Jones on traffic issues within Bray Parish.

Budgeting requirements for FY2023/24 include the request for two new Speed indicator devices, along with the continuation of air quality monitoring, which includes 3 additional sites.

Cllr Elvin requested information from the recent monitoring tubes, which record traffic flow. Clerk to investigate.

094/2022 Finance Committee

Cllr Glover provided a report of the meeting 26th October 2022 including proposed projects for the new financial year.

[094.001](#)

Councillors approved the recommendation of the Finance Committee to pay the Clerks' Assistant the additional hours completed during the period June to September 2022

[094.002](#)

Cllr Elvin countersigned the Unity Bank Account Management Submission. As Cllr Graham was not present it was agreed he would be asked to add his signature at the next meeting.

[094.003](#)

Councillors requested further clarification from Citizens Advice East Berkshire prior to consideration of the requested grant of £500. To be represented at the next meeting of Main Council.

[094.004](#)

Councillors considered the proposal to subscribe to Scribe Accounting, Scribe Allotments, Scribe Cemetery and Scribe Bookings, requesting further information regarding the running costs and time management of the current manual system prior to making a decision. Further information to be provided by the Clerk for consideration at the next meeting of Main Council.

095/2022 Newsletter Working Group

Cllr Elvin provided a report from the meeting 4th November 2022.

The Clerk confirmed delivery of the newsletter to be completed at the beginning of December, requesting Councillors assistance with deliveries to ensure costs are kept to a minimum.

096/2022 Planning Committee

Cllr Kneen requested permission to employ the services of a Planning Consultant for large scale applications, in particular the proposed studio development, Holyport.

Councillors felt the use of professional experts add value to BPC recommendations.

Cllr Glover requested quotes to be included in the agenda of the next Finance Committee meeting 14th December 2022.

097/2022 Bray and the Fisheries

Cllr Phillips reported a successful Remembrance Sunday service and wreath laying.

Cllr Cross confirmed that a Christmas tree would be displayed outside the Hinds Head, Bray.

098/2022 Holyport

Cllr Kneen noted the granite sets on Holyport green had been repositioned by RBWM. Also reporting a good turnout to the Remembrance day parade, service, and wreath laying.

099/2022 Fifield, Oakley Green and Dedworth

Cllr Pellew attended the Remembrance service and wreath laying.

Cllr Elvin noted two wreaths laid at Braywood Memorial hall by himself, the Clerk and Deputy Clerk with a two-minute silence observed.

100/2022 Committees

Councillors approved for the election of new Chairman and timings for committee meetings to be included in the first Main Council meeting of the new Council year, from May 2023 and thereafter.

101/2022 Chairman's Business

The Chairman reported attending the BALC AGM, where a senior Planning Officer, Wokingham Council gave a presentation on valued landscapes. Councillors agreed that Bray Parish has many areas suitable for the consideration as valuable landscapes, Cllr Kneen to collate and share information.

102/2022 DALC/BALC Update

Cllr Elvin provided a report of his attendance at the BALC AGM Wednesday 9th November, noting Cllr Wilson also attended to represent BPC.

Cllr Elvin actively encouraged BPC Councillors to participate in the wide range of training provided by BALC, considering opportunities to refresh existing knowledge or gain new information is important for development of the Council.

Cllr Elvin noted the continued lack of information from DALC, with the last AGM being held May 2021. Since the last meeting of Main Council, both the Clerk and Cllr Elvin have contacted the Chairman of DALC for an update on historical meetings with RBWM, including requesting copies of agendas and minutes. As yet to be received.

103/2022 RBWM Update

No report received as Cllr Walters was unable to attend.

104/2022 Correspondence and General Matters

The Clerk informed Councillors of correspondence and general matters received.

105/2022 Local Government Act 1972 Exclusion of the public

The Chairman moved that under Section 100(A)(4) of the Local Government Act 1972, the public shall be excluded from the remainder of the meeting whilst discussion takes place on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of Part 1 of Schedule 12A of the Act

The member of the public left the meeting.

Part II

106/2022

2022-23 National Salary Award. The Clerk circulated information to Councillors prior to the meeting. Councillors discussed and approved for the award to be included in November salary payments.

Date of next meeting

The date of the next meeting will be Monday 16th January 2022 at 7:00pm.