

Minutes of the Meeting held at 7:02pm Monday 16th January 2023 at Braywood Memorial Hall

Present:

Bray Ward:	Cllr S Cross, Cllr K Elvin (Chairman), Cllr M Pierce, Cllr C Graham
Fisheries Ward:	Cllr J Phillips
Holyport Ward:	Cllr L Kneen, Cllr L Walters
Dedworth Ward:	Cllr N Pellew
Oakley Green and Fifield Ward:	Cllr J Glover
Member of the Public:	Mr I Jenkins and Mr M Charleton representing Bray Village hall committee (ref item: 117.002)
Clerk:	Ms. E Cope
Deputy Clerk:	Mr B Inglis

Cllr Kneen took the Chair until the arrival of Cllr Elvin (Chairman).

107/2022 Chairman's request

The Chairman requested that all mobile devices be switched off for the duration of the meeting, reminding all in attendance of the fire safety regulations for the venue of the meeting

108/2022 Apologies for absence, declarations of Interest and Dispensations

The Chairman advised the office of his possible late arrival prior to the meeting.

Apologies were received from Cllr Marsh and Cllr Wilson.

Cllr Cross declared an interest as a Bray Village Hall Trustee.

The Clerk provided a dispensation in relation to agenda item 117.001

109/2022 Health and Safety

The ARD annual inspection was circulated to the Councillors prior to the meeting. The Clerk advised Councillors, that the annual inspection would be included as an item at the next Land Management Committee meeting on Monday 30th January 2023.

110/2022 Minutes from previous meeting

The minutes of the meeting held on 14th November 2022 were approved as a true and accurate record.

111/2022 Co-Option Interviews

The clerk reported no applications received for co-option.

112/2022 Public Question Time

The meeting continued without adjournment.

113/2022 Clerks Briefing

The Clerk reported the first batch of air quality tubes to now be in position, with further information from Cllr Cross later in the meeting.

The Clerk confirmed the internal audit scheduled for 2nd March 2023, prior to financial year-end 31st March, also advising that the office is currently waiting information from the external auditor regarding submission of AGAR for FY 2022/23.

The Clerk reminded Councillors that the precept submission deadline for FY 2023/24 is the 19th of January.

114/2022 Land Management Committee

The unapproved minutes from the LMC meeting 2nd December were shared with Councillors prior to the meeting.

Cllr Walters confirmed responding to the applicant for the Skatepark at Holyport, there being no further comments, the meeting continued.

115/2022 HR Committee

The unapproved minutes from the HR meeting 15th December were shared with Councillors prior to the meeting.

Councillors were advised of changes to pension liabilities, with an increase in employer primary contributions from 1st April 2023 from 15.1% to 16.6%, also of the UNISON approved additional holiday entitlement effective 1st April 2023.

116/2022 Traffic and Highways

Councillors received a report from Cllr Cross, who advised air quality monitoring had resumed, and will continue for the whole of 2023. Three new sites have been approved by the committee: Bray within the throat, A308 outside the parish chapel and within the junction of Stroud Farm road/Holyport road. The Clerk advised an additional site approved by email, A308 next to Canon Hill Way due to the receipt of an additional tube set.

Councillors were advised of plans to purchase a new Speed Indicator Device, with costs included in the budget request for FY 2023/24. The aim is to collate and report data to RBWM in order to instigate further discussion regarding traffic speed, flow and its effect on the resident's health and wellbeing.

Cllr Cross reported on the air quality demonstration and petition, presented by Mr Thomas Wigley to RBWM at their Main Council meeting Tuesday 22nd November 2022.

117/2022 Finance Committee

Cllr Glover reported on the meetings held 14th December 2022 and 6th January 2023.

[117.001 Parish Basic Allowance Payments](#)

Councillors considered and approved the payment of allowances FY2022/23 to the value of £300.00 for elected Councillors and £300.00 + £150.00 to the Chairman.

Councillors were advised by the Clerk of the requirement to process payment of allowances through payroll, application forms will be shortly circulated to those applicable for completion.

[117.002 Grant Applications](#)

As a Trustee of Bray village hall, Cllr Cross left the meeting prior to discussion.

Cllr Kneen introduced Mr Jenkins and Mr Charleton to the meeting, inviting them to speak regarding the Bray village hall grant application.

Mr Jenkins presented to Councillors asking them to consider a revised grant request of £3,500.00, Councillors considered and approved a grant of £2,000.00 to be paid from FY 2022/23 budgeted funds, advising the trustees to submit a new request after 1st April 2023, when the new budget would be available.

Proposed Cllr Glover Seconded Cllr Graham Vote All in favour

Cllr Cross re-joined the meeting.

Councillors approved payment of a grant to Bray Senior Citizens Club of £500.00 to be paid from FY 2022/23 budgeted monies.

Proposed Cllr Glover Seconded Cllr Graham Vote All in favour

Cllr Elvin joined the meeting. Cllr Kneen thanked the Council and stood down as Chairman, handing over to Cllr Elvin.

117.003 Spending requests below £2,500

Councillors approved spending requests as proposed by the Finance committee at their meeting 14th December 2022

Proposed Cllr Elvin Seconded Cllr Glover Vote All in favour

117.004 Scribe accounting

Councillors received information on time management and costings for the proposed Scribe accounting, Scribe Allotments, Scribe Cemetery and Scribe booking package against the current manual system. Pending further information, it was approved to delegate the decision to the Finance committee. Clerk to share information and collate costings.

Proposed Cllr Graham Seconded Cllr Walters Vote All in favour

117.005 To approve the budget FY 2023/24

Councillors approved the proposed budget of £264,934.24

Proposed Cllr Elvin Seconded Cllr Pellew Vote All in favour

117.006 To approve the precept FY 2023/24

Councillors approved the proposed precept of £217,632.75

Proposed Cllr Graham Seconded Cllr Pierce Vote All in favour

Cllr Elvin gave thanks to the Finance committee and office staff for their time in preparing the budget and precept.

117.007 Update to bank signatories

Cllr Graham countersigned the Unity Bank Account submission, with the Clerk advising a hold on the Halifax submission.

118/2022 Committee members

Cllr Elvin reported some committees requiring additional members to ensure quorate meetings.

Cllr Graham suggested the addition of a Deputy Chairman for the Land Management committee.

Councillors approved for this to be included as an item in the next meeting 30th January 2023.

Cllr Phillips agreed to join the Land Management committee, Cllr Graham confirmed he would join the Finance committee. Clerk to update membership listing and share.

119/2022 Bray and the Fisheries

Cllr Elvin encouraged the use of RBWM report-it, noting recent submissions for potholes within the parish.

Cllr Graham reported an abandoned car within Bray village car park, noting a scheduled telephone call with RBWM Parking and Enforcement Officer Neil Walters to discuss options for removal. Also, another vehicle which would be monitored over the coming weeks.

Cllr Pierce reported the hedge adjacent to the High Street, Bray to be impeding traffic when approaching from Hibbert Road. Clerk to report using RBWM report-it.

Cllr Cross advised of plans to celebrate the Kings' coronation, Saturday May 6th, 2023. The resident's group will be meeting to discuss Tuesday 24th January at the Bray village hall.

The replacement Cedar tree within St Michael's Bray, is due to be purchased using a portion of the funds raised by Bray Village Platinum Jubilee Volunteers during 2022.

Clerk to email Councillors, for suggestions to celebrate the coronation and report at the next meeting of Main Council.

120/2022 Holyport

Cllr Kneen also reported success, with report-it submissions. Noting that RBWM have completed re-painting of road markings within Holyport junction and the green.

Councillors were reminded of the extraordinary planning meeting, this Friday 20th January, where the proposed Holyport Studios (application 22/03374) would be considered. Deputy Clerk to send an email reminder to Councillors.

121/2022 Fifield, Oakley Green and Dedworth

Cllr Glover reported OGAFA plans for a picnic to celebrate the Kings' coronation, on the 7th May 2023.

Cllr Pellew reported recent severe flooding within Fifield and Oakley Green, particularly Coningsby Lane.

Cllr Elvin reported the watercourse at Manor Grove to be currently flowing well towards the A308.

Councillors agreed that ongoing issues with larger vehicles damaging verges seem to be exacerbate the problem with flood water.

122/2022 Chairman's Business

Cllr Elvin encourage Councillors to promptly report any potholes online using RBWM Report-it, whilst encouraging residents to do the same.

The Autumn/Winter newsletter has received several positive comments from residents. It has been noted that the normal process is to present to Main Council for approval prior to printing, which the Clerk was unaware, but confirmed will be adhered to for the next issue.

Cllr Elvin requested a meeting of the Strategy Committee, to discuss the requirement for risk assessments for village green hire and commercial use of Parish owned open spaces and the setting up of a separate planning twitter account.

123/2022 DALC/BALC Update

DALC have issued an agenda for their AGM, Thursday 26th January 2023 via Zoom. Cllr Elvin & Cllr Wilson will be attending.

Slides from the BALC AGM are yet to be received. Clerk to follow up.

124/2022 RBWM Update

Cllr Walters reported in his capacity as RBWM Ward Councillor, noting that RBWM are on track for a balanced budget FY 2022/24.

Carla Homes have now revealed the proposed 2,000 homes at Maidenhead Golf Club may not be completed until after 2040.

Councillors discussed the recent closure of the Nicholson car park, Maidenhead.

125/2022 Correspondence and General Matters

The Clerk politely reminded all Councillors that the parish office is a busy working office. A request that any requirement for meetings must be booked directly with the Clerk, in order to avoid clashes with staff holiday and other meetings.

The parish office has requested a meeting with RBWM Officers Ian Motuel and Ian Manktelow to discuss further the Southwest Maidenhead Development, date TBC.

Windsor Street Angels have a need for more volunteers, for more information contact the Clerk.

126/2022 Date of next meeting

The date of the next meeting will be Monday 27th February 2023 at 7:00pm

Cllr Pellew, Cllr Elvin, Cllr Graham, and Cllr Marsh gave their apologies in advance due to other commitments.

There being no further business the meeting ended at 9:07pm.

Unapproved