

Unapproved Minutes of the Finance Committee Meeting Wednesday 14th December 2022 at 4:00pm

Present:

CLlr K Elvin, CLlr J Glover (Chairman), CLlr N Pellew, Ms. E Cope (Clerk/RFO), and Mr B Inglis (Deputy Clerk).

FC 018/2022 Apologies for absence and Declarations of Interest

Apologies were received from CLlr Cross, CLlr Marsh, and CLlr Wilson.

FC 019/2022 To review the minutes of the meeting held on 26th October 2022

The minutes of the meeting held 26th October 2022 were approved as a true and accurate record.

FC 020/2022 Bank signatories

Councillors approved the Clerks' request to add the Deputy Clerk to Lloyds bank signatories list, to enable entry of supplier payments and reconciliation of bank accounts at month end.

FC 021/2022 Update from the Clerk

The Clerk confirmed receipt of the precept documentation, with a final submission date to RBWM of Thursday 19th January 2023.

Precept payments will be issued by RBWM during April and October 2023 respectively, via BACS transfer.

The Clerk reported information received from HMRC. The proposed 1.25 percentage increase in National Insurance rates has been reversed for the rest of the financial year, along with removal of the proposed Health and Social Care Levy tax, which was due to commence April 2023.

The Local Government Pension Scheme (LGPS) have advised an expected revaluation of pension accounts from 1st April 2023. Current figures are 10.1%, however this will not be confirmed until late February/early March.

FC 022/2022 Council Finance Reports

FC 022.001

To receive the finance reports to 30th November 2022

Councillors reviewed the finance reports to 30th November 2022, there were no comments. Councillors approved for 3 small outstanding debtor accounts totalling £33.95 to be written off prior to year-end.

The Clerk reported all outstanding supplier invoices being paid to date.

FC 022.002

Chairman to approve and sign the bank statements to 30th November 2022

CLlr Glover approved and signed the bank statements to 30th November 2022.

[FC 022.003](#)

[To consider options for funds exceeding £85,000](#)

The Clerk currently advised no requirement to move funds.

[FC 023/2022 Grant Applications and spending requests](#)

[FC 023.001](#)

[To review grant applications for recommendation to Main Council](#)

A grant application for £5,000. from Bray Village Hall was reviewed. Councillors proposed to present to Main Council for consideration at the meeting Monday 16th January 2023, commenting that although in principle the application was correct, they felt the ethics of the request may not be in keeping with BPC grant policy.

The Finance committee agreed to request that should Council approve the application, a cap of £2,000. be agreed.

A grant application for £800. from Bray Senior Citizens' Club, Village Hall, Bray was reviewed, with approval to present to Main Council for consideration on Monday 16th January 2023.

The Clerk reported late receipt of an application from Bray Enhancement Committee. Due to lack of time to consider fully, Councillors approved to re-visit the application at the March 2023 meeting.

[FC 023.002](#)

[To receive for approval any spending requests below £2,500](#)

Councillors approved quotes from RJC Landscapes Ltd ref: 169 £645. to supply and plant 12 Queen Elizabeth roses at St Michael's church, Bray. ref: 175 £145. to plant 30 tree saplings to commemorate the Queen's Platinum Jubilee 2022. ref: 178 to supply and plant 5 trumpet roses at the war memorial, Oakley Green.

Councillors considered RJC Landscapes Ltd quote ref: 176 £795. to supply and plant 14 Queen Elizabeth roses at Bray Parish Cemetery. After consideration the quote was refused as possible structural works to the Chapel are expected, which Councillors feared could damage the planting beds. It was approved for the Clerk to spend up to £400. on the supply and planting of suitable flowering annuals as a temporary source of colour.

Councillors approved for the purchase of 3 replacement batteries for the Parish defibrillators at a cost of £582.+ vat.

Councillors considered and approved the request from Cllr L Kneen, Chairman of the Planning committee to employ a Planning Consultant, for the purpose of research and advice on planning recommendation, also for preparation and attendance at public appeal.

It was approved to accrue £650. +vat for research and advice, along with a capped figure of £900. + vat for any appeal preparation and attendance.

Councillors approved for the Clerk to purchase the air quality monitoring tubes £584.60 +vat, also to continue with The University of Kent, their quote £1,500.79 +vat. Monitoring to begin early January 2023.

FC 023.003

To receive for approval any spending requests above £2,500

There were no spending requests for consideration.

FC 023.004

To approve the Clerks' expenses to month end of November 2022

Cllr Glover approved the Clerks' expenses.

FC 024/2022 Councillors to consider options for CIL income

Councillors approved to allocate some of the current CIL funds totalling £36,003.39 for suitable projects. Clerk to liaise with Cllr Glover regarding allocation of monies within the accounts.

FC 025/2022 Revision to employer pension contribution

The Clerk reported an expected revaluation from 1st April 2023 by 10.1%, however this is to be confirmed late February/early March.

LGPS have recently shared information via email, noting the rise in employer contribution rate from 1st April 2023. Primary rates only to increase from 15.1% to 16.6%.

FC 026/2022 To consider budgeting requirements for FY 2023-24 for recommendation to Main Council

Councillors considered budgeting and Precept requirements for FY2023/24, approving an additional meeting on Friday 6th January at 9:30am, to finalise the budget and precept request prior to presenting for approval at the meeting of Main Council on Monday 16th January

FC 027/2022 Date for the next Meeting

The date of the next meeting is Friday 6th January 2023 at 9:30am.

There being no further business the meeting closed at 5:45pm.