

Minutes of the Meeting held at 7:01pm Monday 22nd May 2023 at the Braywood Memorial Hall

Present:

Bray Ward:	Cllr S Cross, Cllr K Elvin (Chairman), Cllr C Graham, Cllr M Pierce
Fisheries Ward:	Cllr J Phillips
Holyport Ward:	Cllr B Tavinor
Dedworth Ward:	Cllr J Glover, Cllr N Pellew
Oakley Green and Fifield Ward:	Vacant Seat
Members of the Public:	Mr William Emmett and Mrs Joanna Korczak
Clerk:	Ms. E Cope
Deputy Clerk:	Mr B Inglis

001/2023 Chairman's request

The Chairman requested that all mobile devices be switched off for the duration of the meeting, reminding all in attendance of the fire safety regulations for the venue of the meeting.

Cllr Elvin stood down as Chairman for the meeting Cllr Graham took the Chair.

002/2023 Election of the Chairman for the forthcoming year and signing of the Acceptance of Office

Cllr Graham asked for nominations for Chairman. Cllr Pierce nominated Cllr Elvin as Chairman, there were no further nominations. Cllr Elvin agreed to be nominated as Chairman, the nomination was seconded by Cllr Phillips. Vote Unanimous.

Cllr Elvin signed the Declaration of Acceptance of Office.

Cllr Graham stood down as Chairman for the meeting and Cllr Elvin took the Chair.

Cllr Elvin congratulated Cllrs Cross and Walters for their election success in the RBWM Borough Elections, May 4th 2023, and his commiserations to Cllr Wilson.

003/2023 Apologies for absence, declarations of Interest and Dispensations

Apologies were received from Cllr Kneen, Cllr Walters, and Cllr Wilson.

004/2023 Election of the Vice-Chairman for the forthcoming year and signing of the Acceptance of Office

Cllr Elvin asked for nominations for Vice-Chairman. Cllr Pierce nominated Cllr Graham as Vice-Chairman, there were no further nominations. Cllr Graham agreed to be nominated as Vice-Chairman, the nomination was seconded by Cllr Tavinor. Vote Unanimous.

Cllr Graham signed the Declaration of Acceptance of Office.

005/2023 Health and Safety

The Clerk reported no accidents.

Cllr Graham confirmed that the Land Management Committee are addressing all medium risk works reported by ARD Playground.

006/2023 Minutes from previous meeting

The minutes of the meeting held on 27th March 2023 were approved as a true and accurate record.

007/2023 Public Question Time

The Chairman adjourned the meeting to allow members of the public, to make representations, ask questions and address the Council about matters of local concern.

The Chairman invited William Emmett to speak. William expressed his disappointment that the road conditions continue to deteriorate within the Parish. Furthermore a lack of apparent communication between Utility providers and RBWM Highways, feeling that little information is being passed on by RBWM to the Parish Council and/or residents.

Verges remain uncut, with Giant Hogweed unchecked, lack of grass cutting around road junctions allows unkempt grass and weeds to block the view of pedestrians and drivers alike.

William also noted that the A330 Ascot road from Holyport was once again closed without notice, the second time in less than 3 weeks.

As Vice-Chairman of the Rural Forum, William confirmed that he is writing to the new leader of RBWM to try and establish communication between the Borough and the local farming community.

008/2023 Co-Option

The Clerk confirmed receiving an application for co-option from Mrs Joanna Korczak prior to the meeting. The application will be checked prior for consideration at the next Council meeting, Monday 3rd July 2023.

009/2023 Clerks Briefing

The Clerk reminded all in attendance of the Annual Electors meeting, Wednesday 31st May 2023 7:00pm at the Braywood Memorial Hall, Fifield.

Incidences of antisocial behaviour in the vicinity of Bray Tennis Court have been reported to RBWM Wardens and Thames Valley Police.

010/2023 Strategy Committee

010.001 Statutory Governance Documents

The Council approved to adopt the following documents, requesting further review by the Strategy Committee at their next meeting.

Proposed Cllr Graham Seconded Cllr Glover Vote All.

- Code of Conduct – including Appendix 5 of the RBWM Part 7A – The Codes, Protocols, and advice
- General Data Protection Regulations
- Standing Orders
- Terms of Reference Committees

010.002 Membership of Committees and Working Groups

No change to current committees.

Cllr Glover reported that several recent meetings were unable to take place due to Councillors failing to attend.

010.003 Membership of DALC and BALC

Cllr Elvin reported on the DALC Annual General Meeting, held via Zoom on the 26th January 2023. Noting only 3 Councillors and 3 Clerks in attendance. Cllr Anne-Catherine Buxton (Sunningdale Parish Council) has now tendered her resignation as Chairman for DALC.

Cllr Elvin and the Clerk to compose a letter to Councils previously involved with DALC to request an extraordinary meeting.

Cllr Elvin to speak with Cllr Wilson regarding his intentions to continue as BPC representative for BALC.

010.004 Meeting Dates for the Council Year

Councillors considered and approved the proposed meeting dates for Council and Committees for the upcoming Council year.

Proposed Cllr Elvin Seconded Cllr Pierce Vote All

011/2023 Finance Committee

Cllr Glover provided a report from the committee meeting Wednesday 17th May 2023

011.001 Accounts for the year to 31st March 2023

Accounts were circulated prior to the meeting.

Cllr Elvin thanked all involved with preparation of the final year-end accounts and for assisting with the internal audit.

Cllr Glover proposed to approve the annual accounts for the year ending 31st March 2023.

Seconded Cllr Graham Vote All.

011.002 Report from the Internal Auditor for the year to 31st March 2023

Circulated prior to the meeting.

011.003 Annual Governance Statement Section 1 2022/2023

The Chairman proposed to approve the Annual Governance Statement Section 1 2022/2023

Seconded Cllr Graham Vote All

The Chairman and The Clerk signed the Annual Governance Statement Section 1 2022/2023

011.004 Annual Governance Statement Section 2 2022/2023

The Chairman proposed to approve the Annual Governance Statement Section 2 2022/2023

Seconded Cllr Graham Vote All

The Chairman and The Clerk signed the Annual Governance Statement Section 2 2022/2023

011.005 Councillors to consider the request from OGAFCA for a grant of £1,000.

Councillors considered and approved a grant of £1,000. From OGAFCA.

011.006 Councillors to consider the request from OGAFCA, Fifield Fun Day for a grant of £1,500.

Councillors considered and approved a reduced grant of £1,000. from OGAFCA, for Fifield Fun Day.

012/2023 Holyport Green

012.001 Councillors to consider request from Mr Lee James to hire Holyport green for Children's fair

Councillors considered and approved the request from Lee James to hire Holyport Green.

Proposed Cllr Graham Seconded Cllr Glover Vote All.

013/2023 Bray and the Fisheries

Cllr Graham reported a well-attended 'Big Lunch' to celebrate the Kings' Coronation, held 7th May on the Bray green.

Cllr Cross thanked volunteers who made the Coronation events a great success.

Cllr Cross provided a report of her attendance at the OGAFCA meeting, 11th May, including an update on the community speedwatch which is now supported by residents throughout the Parish.

Cllr Phillips reported a successful street party to celebrate the Kings' Coronation within The Fisheries.

Cllr Elvin thanked BPC Contractor Steve Taylor for his work to ensure Bray green was ready for the Coronation weekend.

Resident reports of un-authorized, football training on Bray green to be investigated by the Parish office.

014/2023 Holyport

Cllr Tavinor reported that Holyport held an unofficial Coronation event on the green.

Cllr Tavinor noted that several road tubes have been positioned around Holyport village. The Chairman advised that they are used to collect information on traffic volume, speed and flow rate. Clerk to request data from RBWM Highways.

015/2023 Fifield, Oakley Green and Dedworth

Cllr Glover reported a successful Coronation event held at Braywood Memorial on the 7th May.

Cllr Glover advised that Braywood Memorial Hall and OGAFCA are now working in partnership. The hall Committee is keen to improve the hall, including fitting an automatic watering system and a series of flowering baskets, proposals to re-paint the interior and other improvements.

A request has been made to the Clerk for a sign for display on the fence at the roadside for Bray Parish Council. Clerk to order.

A quiz night held on the 17th March raised over £700. of which £350. was donated to the hall.

Cllr Pellew requested help from the Parish Council to address parking issues within the Willows, which residents consider to be caused by contractors working on the Squires Site development. Clerk to write to the developer Nicholas King Homes.

016/2023 Chairman's Business

See item 010.003.

017/2023 RBWM Update

RBWM Ward Councillor Cllr Cross provided a report, noting a busy period of induction and training.

Cabinet positions within RBWM have been confirmed in the local press. Committees and Panels are to be announced at the Mayor making ceremony, taking place at the Guildhall, Windsor on Tuesday 23rd May. Cllr Elvin confirmed he would be attending.

018/2023 Correspondence and General Matters

The Clerk reported on correspondence and general matters.

022/2023 Date of next meeting

Monday 3rd July 2023

There being no further business the meeting closed at 9:00pm.

Unapproved