



The Jubilee Room
Braywood Memorial Hall
Fifield Road
Fifield, SL6 2NX
Tel: 01628 777997

Web: www.brayparishcouncil.gov.uk

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15th May 2023

To: All Members of the Council

Cllr S Cross, Cllr K Elvin, Cllr J Glover, Cllr C Graham, Cllr L Kneen, Cllr N Pellew, Cllr J Phillips, Cllr M Pierce, Cllr R Tavinor, Cllr L Walters, Cllr D Wilson.

Dear Sir/Madam,

You are hereby summoned to attend a meeting of Bray Parish Council which will be held at Braywood Memorial Hall, Fifield Road, Fifield at 7:00pm on Monday 22nd May 2023 where the following business will be transacted.

Members of the Public and the Press are welcome to attend.

Yours faithfully

Ms. Esther Cope

Ms. Esther Cope,
Clerk/RFO to the Council

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting, you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

Agenda

001/2023 Chairman's request

That all mobile devices are switched off for the duration of the meeting.

A reminder to all in attendance of the fire safety regulations for the venue of the meeting

002/2023 Election of the Chairman for the forthcoming year and signing of the Acceptance of Office

003/2023 Apologies for absence, declarations of Interest and Dispensations

004/2023 Election of the Vice-Chairman for the forthcoming year and signing of the Acceptance of Office

005/2023 Health and Safety

006/2023 Minutes from previous meeting

To approve the minutes of the meeting held on 27th March 2023

007/2023 Public Question Time

The meeting will be adjourned for a maximum of 15 minutes to allow members of the public, if present, to make representations, ask questions and address the Council about matters of local concern. All attendees wishing to ask a question are requested to email the Clerk their questions prior to the meeting

008/2023 Co-Option

Councils to consider any applications received

009/2023 Clerks Briefing

To receive a report from the Clerk

010/2023 Strategy Committee

010.001 Statutory Governance Documents

To consider adopting the following documents

- Code of Conduct – including Appendix 5 of the RBWM Part 7A – The Codes, Protocols and advice
- General Data Protection Regulations
- Standing Orders
- Terms of Reference Committees

010.002 Membership of Committees and Working Groups

Councillors to confirm participation of Committees and Working Groups

010.003 Membership of DALC and BALC

To consider which councillors should represent the Parish Council on the above bodies

010.004 Meeting Dates for the Council Year

To consider and approve the proposed meeting dates for Council and Committees for the upcoming Council year

011/2023 Finance Committee

To receive a report from the committee meeting Wednesday 17th May 2023

011.001 Accounts for the year to 31st March 2023

011.002 Report from the Internal Auditor for the year to 31st March 2023

011.003 Annual Governance Statement Section 1 2022/2023

Councillors to consider the recommendation of the Finance Committee to approve the Annual Governance Statement Section 1 2022/2023

011.004 Annual Governance Statement Section 2 2022/2023

Councillors to consider the recommendation of the Finance Committee to approve the Annual Governance Statement Section 2 2022/2023

011.005 Councillors to consider the request from OGAFCA for a grant of £1,000.

011.006 Councillors to consider the request from OGAFCA, Fifield Fun Day for a grant of £1,500.

012/2023 Holyport Green

012.001 Councillors to consider request from Mr Lee James to hire Holyport green for Children's fair

013/2023 Bray and the Fisheries

To receive a report from Ward Councillors of events in the Ward

014/2023 Holyport

To receive a report from Ward Councillors of events in the Ward

015/2023 Fifield, Oakley Green and Dedworth

To receive a report from Ward Councillors of events in the Ward

016/2023 Chairman's Business

To receive a report from the Chairman

017/2023 RBWM Update

To receive a report from RBWM Ward Councillors Cllr Cross and Cllr Walters

018/2023 Correspondence and General Matters

To inform Councillors of the details of correspondence and general matters

019/2023 Local Government Act 1972 Exclusion of the public

The Chairman will move that under Section 100(A)(4) of the Local Government Act 1972, the public shall be excluded from the remainder of the meeting whilst discussion takes place on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of Part 1 of Schedule 12A of the Act.

Part II

020/2023 Finance

Councillors to consider quotes received

020.001 Manor Grove ditch, Fifield

020.002 Restoration of the Bray Fire Pump

021/2023 Insurance

To consider and approve the Council's response to Zurich Municipal

022/2023 Date of next meeting TBC.