

Minutes of the Meeting held at 7:00pm Monday 27th March 2023 at Braywood Memorial Hall

Present:

Bray Ward:	Cllr S Cross, Cllr K Elvin (Chairman), Cllr M Pierce
Fisheries Ward:	Cllr J Phillips
Holyport Ward:	Cllr L Kneen, Cllr B Tavinor, Cllr L Walters, Cllr D Wilson
Dedworth Ward:	Cllr N Pellew
Oakley Green and Fifield Ward:	Cllr J Glover
Member of the Public:	Louise Challis and Sally Halfacre
Clerk:	Ms. E Cope

148/2022 Chairman's request

The chairman requested that all mobile devices be switched off for the duration of the meeting, reminding all in attendance of the fire safety regulations for the venue of the meeting.

149/2022 Apologies for absence, declarations of Interest and Dispensations

Apologies were received from Cllr Marsh.

Cllr Graham declared an interest in item 156.002, noting his involvement with Bray Enhancement Committee.

150/2022 Health and Safety

A copy of the ARD monthly report for March was circulated prior to the meeting.

Cllr Graham advised that the Land Management Committee would address the medium risk items at the next meeting on Wednesday 5th April 2023.

151/2022 Minutes from previous meeting

The minutes of the meeting held on 27th February 2023 were approved as a true and accurate record and were signed by Cllr Glover.

Cllr Elvin abstained as not present at the meeting.

152/2022 Co-Option Interviews

There were no applications for Co-option.

153/2022 Elections May 2023

Councillors were advised that the pre-election period (previously Purdah) began on the 27th March with the closure date for delivery of nomination papers to RBWM Election office being up to 4pm on Tuesday 4th April 2023.

The Clerk advised councillors to ensure they understand the restrictions for the use of the electoral register.

154/2022 Public Question Time

The chairman adjourned the meeting to allow members of the public, to make representations, ask questions and address the Council about matters of local concern.

The chairman invited Louise Challis to speak regarding her concerns of the multiple ongoing enforcement notices at Moor Farm, Ascot Road, Holyport, noting the negative effect on neighbouring individuals.

It was approved for Cllr Walters to approach RBWM Enforcement Officer, Brian Benzie and to provide a report, which would be circulated by the Clerk.

155/2022 Clerks Briefing

The Clerk advised councillors to be mindful when sharing residents and other outside emails within the council. Noting that permission must be gained from the sender prior to sharing.

Councillors were also reminded of the importance of securely storing council information and correct disposal of papers.

The Clerk reported opportunities for grant funding from external sources, it was approved to share the information.

156/2022 Finance Committee

Councillors received a report from the committee meeting Wednesday 22nd March 2023.

Cllr Elvin expressed his thanks for the work completed by the Parish office and Finance Committee to ensure a satisfactory 1st stage internal audit.

156.001 To approve the Financial Regulations

The Finance committee recommended amendment and approval of the Finance Regulations for FY 2022-23.

6.3 The word cheques to be replaced by the word BACS

11.1. h. The amount £25,000 to be replaced with £30,000 as recommended by HALC

Proposed Cllr Elvin Seconded Cllr Wilson Vote All

156.002 Councillors to consider the request from Bray Enhancement Committee for a grant of £2,500.

Cllr Graham spoke on behalf of Bray Enhancement Committee, outlining plans for the year, he then was asked to leave the room to allow further discussion.

Councillors considered the application, approving to provide a grant of £2,000 from the budgeted grant fund for FY 2023-24.

Proposed Cllr Glover Seconded Cllr Wilson Vote All

Clerk noted receiving a substantial list of external grant providers, which councillors approved to be shared to local community groups, the council and village halls within the parish.

156.003 Councillors to consider the request from Braywood Memorial Hall for a grant of £3,500.

This item was not presented for consideration and so not discussed.

156.004 Councillors to consider approval of charges for the use of parish greens

The Finance committee recommended continuation of the current charge for wedding parking at £50. + vat per day, with no charge for christenings or funerals.

Commercial events would be evaluated at the next available Main Council meeting on a case-by-case basis.

Councillors approved to present all applicable applications for use the green directly to Main Council for consideration.

Proposed Cllr Elvin Seconded Cllr Glover Vote All

156.005 To consider the approval of proposed projects using available CIL funds

Cllr Elvin advised members of available CIL funds, for applicable infrastructure projects.

It was approved for each committee to present ideas for consideration at Main Council meetings, with any expenditure to comply with the approved Finance Regulations and within requirements of the scheme.

156.006 To consider the approval of proposed projects using available S106 funds

Cllr Elvin advised members of available S106 funds, for applicable projects.

It was approved for each committee to present ideas for consideration at Main Council meetings, with any expenditure to comply with the approved Finance Regulations and within requirement of the scheme.

157/2022 Traffic and Highways

Councillors received an update on the proposed A308/Holyport road junction improvements.

Cllr Cross advised writing to RBWM Officer Dug Tremellen, Transport Policy Manager to arrange a meeting to discuss the proposed junction improvements, also, a letter to Cllr Haseler, RBWM Cabinet Member for Planning, Parking, Highways and Transport to discuss involving BPC and other community groups prior to public consultation to gain an insight and benefit from public 'local' knowledge.

A report from both meetings to be provided at the next Traffic and Highways Committee meeting, Monday 17th April 2023.

158/2022 Planning Issues

The Chairman of the Planning Committee provided a report of issues within the parish.

BPC continue to be concerned, that RBWM Planning Officers refuse to accept air quality data, which has been verified by the University of Kent. Work will continue to provide data, which cannot be ignored.

The current air quality monitoring runs from January to December 2023.

Cllr Walters expressed concerns regarding the continuation of development within the parish, lack of infrastructure and poor air quality being the main concerns.

It was approved for Cllr Cross write to RBWM on behalf of BPC, once approved to be sent by the parish office.

159/2022 Newsletter Working Group

Councillors received an update from the meeting Monday 20th March 2023, with a request to submit any editorial as soon as possible, and at the latest by Easter weekend.

160/2022 Bray and the Fisheries

Councillors received a report from Ward Councillors of events in the Ward.

Cllr Pierce advised the roses at St Michael's church Bray are due for planting this week.

Cllr Cross advised that funds raised at the Queens' Platinum Jubilee were being used to support Bray village and its residents. Also noting a replacement Cedar tree has been ordered for the churchyard.

Plans for the Kings' Coronation are well underway.

161/2022 Holyport

Councillors received a report from Ward Councillors of events in the Ward.

Cllr Walters reported speaking with David Sedman, Plan Architecture Ltd regarding plans for the Lodge, Holyport Green. The Clerk advised that a request via the parish office for historical information for the site has been sent to David.

162/2022 Fifield, Oakley Green and Dedworth

Councillors received a report from Ward Councillors of events in the Ward.

Cllr Pellew noted a meeting with Pat Morrish, at Cardinal Clinic. Issues with lighting within Aldi car park continue to disturb the clinic and its residents, along with ongoing lorry noise, with many deliveries taking place late at night. Disappointingly correspondence to RBWM from the clinic continues to be unanswered.

Cllr Elvin requested information to be shared with the parish office, who would contact Environmental health and RBWM Officers directly.

163/2022 Chairman's Business

Cllr Elvin thanked Cllr Glover for taking the chair at the February meeting.

OGAFCA have approached Cllr Elvin to request permission to use Fifield open space as the start and end point for the planned Easter trail, Monday 10th April. The event taking place between 10:30am and 1:00pm.

It was approved to allow OGAFCA use of Fifield open space.

Proposed Cllr Elvin Vote All

The Clerk advised the requirement for a copy of their Public Liability insurance.

164/2022 DALC/BALC Update

Councillors were advised, postponement of the proposed meeting 30th March to May. Date to be confirmed.

Cllr Wilson noted nothing to report from BALC.

165/2022 RBWM Update

Cllr Walters reported in his capacity as RBWM Ward Councillor

166/2022 Correspondence and General Matters

Councillors were advised on an ongoing insurance claim, it was approved to include the item as a part two item at the next meeting of Main Council on Monday 22nd May 2023.

167/2022 Date of next meeting

The date of the next meeting will be Monday 22nd May 2023 at 7:00pm

There being no further business the meeting closed at 8:45pm.