

19th October 2023

To: Cllr S Cross, Cllr K Elvin, Cllr J Glover, Cllr C Graham, Cllr N Pellew, Cllr D Wilson.

A meeting of the Finance and IT Committee will be held at the Jubilee Room, Braywood Memorial Hall on Wednesday 25th October 2023 at 4:00pm for which your attendance is requested.

If you are unable to attend in person, please use the Teams link within the email invite.

Yours faithfully

Esther Cope

Ms. Esther Cope
Clerk/RFO

Agenda

- FC 030/2023 Apologies for absence and declarations of interest
- FC 031/2023 To approve the minutes of the meeting held Wednesday 26th July 2023
- FC 032/2023 Chairman to approve and sign the bank statements to 30th September 2023
- FC 033/2023 Chairman to approve and sign Clerks' timesheets to September 2023
- FC 034/2023 Chairman to approve and sign Clerks' expenses to September 2023
- FC 035/2023 To receive the finance reports to 30th September 2023
- FC 036/2023 To consider options for funds exceeding £85,000
- FC 037/2023 Review Allotment Fees
- FC 038/2023 Review Cemetery Fees and Policy
- FC 039/2023 To review the budget FY 2023-24
- FC 040/2023 To receive the Interim audit report
- FC 040.001 To consider the Internal Auditors recommendation to adopt the uplift in Outer London Fringe Allowance
- FC 040.002 To consider the Internal Auditors recommendation to apply the Clerk's spinal point increase
- FC 040.003 To review the Standing Orders
- FC 040.004 To review the Financial Regulations
- FC 040.005 To review the Financial Risk Assessment
- FC 041/2023 To consider using CIL monies to support salaries for applicable projects
- FC 042/2023 To consider and approve staffing requirements
- FC 043/2023 Review of ICT requirements
- FC 044/2023 To receive a report from the NALC Digital Engagement Online Training
- FC 045/2023 To receive approval for any spending requests below £2,500
- FC 046/2023 To receive approval for any spending requests above £2,500
- FC 047/2023 To consider budgeting requirements for FY 2024-25
- FC 048/2023 Any other business
- FC 049/2023 Date for the next Meeting is Wednesday 13th December 2023 at 4:00pm