



The Jubilee Room  
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19<sup>th</sup> June 2023

To: Cllr K Elvin, Cllr J Glover, Cllr C Graham, Cllr M Pierce, Cllr D Wilson.

A meeting of the HR committee will be held on Friday 23<sup>rd</sup> June 2023 at 10:00am for which your attendance is requested.

If you are unable to attend in person, please use the Teams link within the email invite.

Yours faithfully,

*Esther Cope*

Ms. Esther Cope,  
Clerk to the Council

## Agenda

- HR 001/2023 To note apologies for absence
- HR 002/2023 Election of the HR Committee Chairman for the forthcoming year
- HR 003/2023 Councillors to confirm meeting times for the forthcoming year
- HR 004/2023 Approval of the minutes of the meeting held on 12<sup>th</sup> December 2022
- HR 005/2023 Annual appraisal, Clerk
- HR 006/2023 Annual appraisal, Deputy Clerk
- HR 007/2023 Annual appraisal, Clerks' Assistant
- HR 008/2023 Local Government Pay Claim 2023/24
- 006.001 Review of 2023/24 Salary Budget
- HR 009/2023 Salary review, Clerk
- HR 010/2023 Salary review, Deputy Clerk
- HR 011/2023 Salary review, Clerks' Assistant
- HR 012/2023 Review of Employment Policies
- 012.001 Anti-Harassment and Bullying Policy
- 012.002 Staff Appraisal Policy
- 012.003 Disciplinary and Grievance Procedures
- 012.004 Equality and Diversity Policy
- 012.005 Lone Working Policy
- HR 013/2023 Employer Training
- HR 014/2023 Employee Training
- Date of next meeting 27<sup>th</sup> November 2023 at 10:00am