

## Minutes of the Land Management Committee Meeting held at the Jubilee Room, Braywood Memorial Hall on Wednesday 14<sup>th</sup> June 2023 at 5:33pm

### Present:

Cllr C Graham (Elected Chairman), Cllr L Kneen (Via Teams), Cllr N Pellew, Cllr D Wilson (Arrived at 5:50pm), Ms. E Cope (Clerk/RFO).

### LM 001/2023 To note apologies for absence

Apologies were received from Cllr K Elvin and Cllr L Walters.

### LM 002/2023 Election of the Land Management Committee Chairman for the forthcoming year

The Clerk asked for nominations for Chairman. Cllr Phillips nominated Cllr Graham as Chairman, there were no further nominations. Cllr Graham agreed to be nominated, the nomination was seconded by Cllr Pellew.

Vote: Unanimous.

### LM 003/2023 Councillors to confirm meeting times for the forthcoming year

Councillors considered and agreed to continue meetings at 5:30pm, with the option to join via Teams if unable to attend in person.

### LM 004/2023 To approve the minutes from the meeting held on Wednesday 5<sup>th</sup> April 2023

The Clerk advised that Cllr Kneen requested an amendment to the minutes of the previous meeting as follows:

The committee approved for the Clerk to reply to resident Mr G Canham regarding the recent flooding on the A330 Ascot road. Action has been completed.

Councillors approved for the Clerk to write to the owner of Folly Cottage, Ascot road regarding the infilling of BPC owned ditch, adjacent to the road. Action has been completed.

The minutes were approved as a true and accurate record.

### LM 005/2023 To receive the play area reports for April, May, and June

The reports were circulated prior to the meeting.

The committee were happy with the inspection reports. Cllr Graham noting that recommendations for repairs are significantly reduced due to the work tasked to RJC Landscapes Ltd. Clerk to thank Richard Crucifix on behalf of the committee for his hard work.

### LM 006/2023 Update from the parish office

The Clerk reported that the owner of Folly Cottage had adhered to the request to re-instate the ditch and was also taking steps to repair the bridge over the Bourne river.

The footpaths at Aysgarth park have been inspected, with three areas identified as requiring attention, RJC Landscapes have marked the areas with yellow spray paint. The committee approved for RJC Landscapes to add a tarmac mix to the areas of concern, thus removing the potential of a trip hazard. Clerk to action.

RBWM Public Rights of Way Parks and Countryside Team Officer Sharon Wootten advised the Clerk via email, during March 2023 that the Borough Council work on a risk-based action, but the rule of thumb for intervention would be 20mm for footways and 40mm for carriageways. Sharon also advised that BPC be guided by the Highways standards but not ruled by them.

The requirement is for the council to demonstrate that they have given due consideration to any perceived defects and carried out reasonable repairs where necessary.

Recent storms have brought down two trees, one at Aysgarth Park adjacent to the footpath by Eskdale Gardens and another at Gays lane recreation ground, adjacent to the entrance leading from Lindores road.

A representative from R Watts and Sons met with the Clerk this morning to discuss required work. A quote is expected in due course for approval.

A resident reported a large section of rough hedge which had collapsed into the garden of no.58 Moor End from the rear of Springfield Park play area. The Clerk and tree surgeon have visited the property and consider this area to require urgent attention. A quote is being prepared by R Watts and Sons, approval to spend will be sought by the Clerk, as per the approved Financial Regulations 4. Budgetary control and authority to spend (4.1).

A request to reduce the overall height of the hedge to 7ft and the addition of this area to the annual hedge cutting contract, as historically it has been omitted was approved.

Annual hedge cutting is due to be completed between the end of June and the end of July.

Refurbishment of Gays Lane allotment has been confirmed for the week beginning 26<sup>th</sup> June.

The Clerk noted that previously approved works to remove diseased Ash trees, Bartletts Lane, Holyport is now in hand, currently waiting for the tree surgeons to confirm availability.

### [LM 007/2023 Holyport Ditch](#)

Cllr Kneen advised that the entire length of ditch from Bartletts lane, Ascot road into Holyport, including the area of the horse crossing point, which travels beneath the road adjacent to the 30mph village entry signs has become choked with foliage and branches. Cllr Kneen expressed concerns that flooding may occur as a result.

The committee approved for the Clerk to seek quotes to complete clearance of the ditch. Quotes to be presented to Main Council on the 3<sup>rd</sup> July 2023.

### [LM 008/2023 Review of the task list](#)

Councillors reviewed the task list, approving for all completed work be removed prior to the next meeting.

The committee approved for RJC Landscapes to complete the required work to the sundial, Holyport green.

The Clerk requested to add the requirement to remove graffiti from the teen shelter and repaint the bench within Gays lane recreation ground, hoping to use available S106 monies to complete. Also noting an old waste bin, which is completely covered by ivy and foliage, which requires remedial work. Approved by all.

### [LM 009/2023 Councillors to consider proposed parking regulations, Bray managed car parks](#)

The committee recognise that residents and visitors to Bray need adequate parking. Councillors discussed the requirement for the addition of electric charging points and options for the creation an additional 2-3 spaces within each car park.

Clerk to research terms of the lease for Bray village car park and planning requirements to extend the parking area.

Councillors considered and approved for the revised parking regulations to be presented to Main Council on the 3<sup>rd</sup> July. If approved, the regulations would apply to both Causeway car park and Bray village car park. Appropriate signage would be required and sourced by the Parish office.

### [LM 010/2023 Tennis Court Bray](#)

#### [010.001 To receive an update on improvement works](#)

The court is yet to be cleaned, obtaining a quote is proving difficult. The net has been ordered and will be fitted in due course by RJC Landscapes, along with refurbishment of the tennis posts.

#### [010.002 Councillors to consider options for increasing income](#)

The Clerk advised the online booking system is in place and should be accepting bookings by the end of the week.

Advertising includes posters on the parish noticeboards, news updates on the website and social media along with email to current users, encouraging them to use the new system.

It was approved for the office to seek further ways to advertise the courts, with a report at the next meeting of the Land Management Committee.

### [LM 011/2023 Ongoing maintenance of the Chapel and Cemetery](#)

#### [011.001 Report from the meeting 26<sup>th</sup> April](#)

A copy of the report was circulated prior to the meeting.

CLr Graham proposed that urgent work, including clearance of drainpipes, guttering and ground drains be completed as soon as possible, along with the need to replace the office window with re-enforced glass and improvements to the existing exterior office door. Approved by all.

The Clerk advised that the lime trees surrounding the Chapel building had not been attended to for some considerable time. R Watts has been requested to provide a quote, with additional quotes being sought as necessary.

CLr Pellew agreed to prepare a paper for consideration at the next meeting, detailing options for the use of the chapel building.

#### [LM 012/2023 To consider suitable Land Management projects for the available S106 funds](#)

CLr Graham noted that no ideas for projects were submitted to the Clerk prior to the meeting.

The Clerk referred to the previously prepared paper, detailing possible options and advised that S106 money could be used to fund several ongoing projects, including the refurbishment of the Bray fire pump, the current allotment refurbishment at Gays lane along with ongoing playground improvements.

The committee agreed to present the suggested projects for approval at the next meeting of Main Council.

#### [LM 013/2023 To consider suitable Land Management projects for the available CIL funds](#)

The Clerk advised that CIL money can be used for many purposes, with much less restriction than S106.

A list of applicable infrastructure having been previously shared to the committee. The Chairman requested this information be re-issued. Clerk to action.

The committee approved for the Clerk to source quotes to complete the required upgrade of the main footpath within Bray allotment, and to present for approval at the next meeting of Main Council.

A suggestion to use CIL money for reduction of speed limits within the Parish will be investigated and a report provided at the next meeting.