

Minutes of the Land Management Committee Meeting held at the Jubilee Room, Braywood Memorial Hall on Wednesday 20th September 2023 at 5:32pm

Present:

Cllr K Elvin, Cllr J Filipczak-Korczak, Cllr C Graham (Chairman), Cllr L Kneen (Via Teams), Cllr N Pellew (arrived at 5:36pm), Cllr J Phillips, Cllr D Wilson (Arrived at 5:50pm), Ms. E Cope (Clerk/RFO).

LM 016/2023 To note apologies for absence

Apologies were received from Cllr L Walters.

LM 017/2023 To approve the minutes from the meeting held on Wednesday 14th June 2023

The minutes of the meeting held Wednesday 14th June were approved.

LM 018/2023 To receive the play area reports for July, August, and September

The reports were circulated prior to the meeting.

LM 019/2023 To review the task List

Councillors reviewed the task list, which was circulated prior to the meeting.

The Clerk advised that all lamp posts managed by BPC require inspection by a qualified electrician every 6 years in accordance with British Standard 7671, the next inspection being due September 2026.

A resident reported a non-functioning post situated at the end of Vicarage Walk, Ferry Road, Bray (post no.10). MJP Kitchens & Electrical are due to inspect the post in the next week or so and will advise work required.

It was approved for the Clerk to incur expenditure of £185. + vat for inspection and a replacement lamp. Any additional work exceeding £500. would be presented to Main Council for consideration.

The committee approved to assist the Clerk with a visual inspection of the 61 lamp posts managed by the council, which would allow those requiring re-painting to be identified. Clerk to circulate the lamp post report.

A quote to complete any required works to be presented at the next meeting.

Cllr Korczak noted that Bray slipway is particularly overgrown. Cllr Graham confirmed that Richard Crucefix is due to clear the beds and weed the slipway and surrounding path. Cllr Korczak advised that the Bray Gardening Club may wish to take over management of this area. To be discussed further prior to the next meeting.

It was approved for the diseased trees, Holyport green, potholes to the front of the George on the Green and the missing bollards, adjacent to Pamela Row to be added to the task list. The Clerk advised the trees are due to be removed during October by Steve Taylor. Replacement trees are scheduled to be planted during November.

A schedule and costing for watering to be prepared and presented for approval at the next meeting.

The Clerk updated the committee on the Chapel upgrade, thanking the Deputy Clerk for his diligent work to ensure the project completed in a timely manner, also confirming that the restoration of the exterior wall is scheduled for February 2024.

Cllr Pellew noted that the Chapel downpipes and guttering appear not be connected fully, Clerk to investigate and organise repair as necessary.

LM 020/2023 Update from the parish office

The report was circulated prior to the meeting.

LM 021/2023 Update on maintenance contracts

Contracts for both grass cutting and handyman are due to expire November 2023. It was approved to extend until April 2024. Clerk to Action.

The Committee approved for Cllr Graham to meet with the Clerk to review, then present the reviewed contracts to the Land Management Committee for consideration. Due to time constraints an extraordinary meeting may be required.

Action: Clerk to share contracts with the Committee.

LM 022/2023 To review the revised tennis court policy for recommendation for approval at Main Council

It was agreed to propose for approval at Main Council on Monday 25th September.

LM 023/2023 To consider and approve plans for Remembrance Sunday and Christmas 2023

The Clerk's report was circulated prior to the meeting.

A request from Braywick School to attend and lay a wreath at Bray which was approved. Councillors considered that other locals groups may wish to attend the Remembrance Sunday events, approving for the Clerk to contact the local Brownies and Scouts.

Richard Crucefix has requested assistance to erect the tree on Holyport Green, Councillors confirmed they are happy to assist. Clerk to arrange.

Cllr Korczak requested a Christmas tree for Bray village, it was agreed to present the proposal to Main Council.

The Committee were advised that connection of electrics on Holyport Green must be completed by a qualified electrician, with conduit to cover any exposed cables in public areas. Clerk to advise community groups accordingly.

Councillors agreed that community groups who wish to hold public events, must complete a hire form, and provide a copy of their public liability and risk assessment to the office in advance of their planned event.

LM 024/2023 Unauthorised commercial use of Bray green

The Clerk advised that legal advice sourced from Wellers Hedleys Law Group confirmed that commercial use of a Village Green is in breach of the use permitted by the designation as a Village Green. However, should the council charge a nominal fee for wedding parking or use by local community groups then this would be considered acceptable as any income is used to assist with maintaining the area for residents.

LM 025/2023 To consider parking options, Bray Parish Cemetery

Cllr Pellew reported on his initial plans, providing a scale diagram of proposed parking.

It was agreed to arrange a site visit, in order to mark out the proposed spaces, with a review of findings at the next meeting.

LM 026/2023 Bray allotment path project update

A quote for review was presented during part II of the meeting.

LM 027/2023 Holyport green, ditch and watercourse update

The Clerk reported on her meeting 13th September with RBWM Flood Risk Manager, Ben Crampin, noting that overall, the ditch is in good working order, with minimal areas of concern.

The Committee approved for the Clerk to obtain quotes to complete the recommended work including clearing entrances to the culverts at Bartletts Lane and Bourne Bridge, also for the office to write letter to landowners adjacent to the ditch, where foliage and debris are seen to be causing a reduction in the flow of water.

Furthermore, it approved for the quote received from Steve Taylor to complete significant works to trees, hedges, and bramble removal to be presented to Main Council on Monday 25th September.

LM 028/2023 Public waste removal

A request from a resident for an additional waste bin on the A308, adjacent to no. 286 Windsor road has been submitted to RBWM.

LM 029/2023 To consider traffic calming options for villages within the parish

Deferred to the next meeting.

LM 030/2023 Fencing at Gay Lane Recreation Ground

Deferred to the next meeting.

LM 031/2023 Councillors to consider approval of a Tree Survey

The Committee approved for the Clerk to source quotes and present at the next meeting.

LM 032/2023 Request to donate non-period fire hoses and bucket to Hampshire Police and Fire Heritage Trust

It was approved to propose donation of non-period fire equipment at Main Council, Monday 25th September.

Date of the next meeting Wednesday 6th December 2023

There being no further business the meeting closed at 7:03pm

Unapproved