

Minutes of the Meeting held at 7:00pm Monday 13th November 2023 held at the Braywood Memorial Hall

Present:

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| Bray Ward: | Cllr S Cross, Cllr K Elvin (Chairman), Cllr J Filipczak-Korczak Cllr C Graham, Cllr M Pierce |
| Fisheries Ward: | None present |
| Holyport Ward: | Cllr L Kneen, Cllr L Walters, |
| Dedworth Ward: | Cllr J Glover, Cllr N Pellew |
| Oakley Green and Fifield Ward: | Vacant Seat |
| Members of the public: | Mr K Iqbal, RBWM Cllr W Da Costa and Mr Andrew Hill |
| Clerk: | Ms. E Cope |

097/2023 Chairman's request

The Chairman requested that all mobile devices be switched off for the duration of the meeting, reminding all in attendance of the fire safety regulations for the venue of the meeting.

098/2023 Apologies for absence, declarations of Interest and Dispensations

Apologies were received from Cllr J Phillips, Cllr R Tavinor and Cllr D Wilson.

099/2023 Health and Safety

The Clerk advised no reported accidents.

The ARD Playground report for October was circulated prior to the meeting.

100/2023 Minutes from previous meetings

Cllr Kneen noted a correction to the minutes dated 27th October 2023 (Part II 098/2023 098.001) to read, Cllr Kneen requested three additional areas to be included, which were approved by all.

The Clerk noted a correction to the minutes dated 27th October 2023 (093/2023) to read, Apologies received from Cllr Pellew and Cllr Tavinor.

The minutes of the meeting held on 25th September 2023 and the 27th October 2023 were approved as a true and accurate record.

101/2023 Public Question Time

There being no questions the meeting continued without adjournment.

102/2023 Co-Option

Cllr Elvin invited Mr Khalid Iqbal to introduce himself and explain his reasons for submitting an application.

Councillors were then invited to ask questions regarding his application.

Cllr Kneen proposed to co-opt Mr Khalid Iqbal Cllr Graham seconded Vote 7 For 1 Abstain

Mr Iqbal signed the Declaration of Acceptance of Office in the presence of the Proper Officer, being invited by the Chairman to join the meeting.

Action: Clerk to provide the necessary documents and training following the meeting.

103/2023 Clerks Briefing

The Clerk's report was circulated prior to the meeting.

Bray Parish Council is to host the quarterly Clerks Forum, which is to be held on the 8th of December at the Braywood Memorial Hall. Clerks from throughout the Borough will attend to discuss various topics throughout the morning, followed by light refreshments.

Victoria French, RBWM Public Transport Planning Officer has confirmed that bus stops within the Borough should be cleaned every 6 weeks. The Clerk asked Councillors to keep an eye on bus stops within their Ward and to report to the Clerk if they feel cleaning is not being completed.

Christmas trees donated by BPC will be displayed at Bray village hall, Holyport green, Fifield open space and Braywood Memorial Hall.

The Council gave thanks to Clerks' Assistant Dawn Hampshire, Community Groups, and residents who volunteered to deliver newsletters. A total of 4,000 were distributed during October and early November, with the next edition due for preparation Spring 2024.

104/2023 Finance Committee

Cllr Glover provided a report of the meeting held Wednesday 25th October 2023.

104.001 To consider the proposal of the Finance Committee to increase Allotment fees for the period 1st October 2024 to 30th September 2025

Councillors approved to increase allotment fees by £1.00 per 25 Sq. meters. Action: Clerk to advise tenants.

Proposed: Cllr Glover Seconded: Cllr Kneen Vote: All

104.002 To consider the proposal of the Finance Committee to increase the Cemetery fees from the 1st December 2023

Approved to increase cemetery fees by 5% Action: Clerk to advise tenants.

Proposed: Cllr Glover Seconded: Cllr Graham Vote: All

104.003 To consider the proposal of the Finance Committee to approve the following policies

- i) Standing Orders
- ii) Financial Regulations
- iii) Financial Risk Assessment

Approved by All

Proposed: Cllr Glover Seconded: Cllr Pellew Vote: All

104.004 To consider the proposal of the Finance Committee to approve an increase in working hours for the Deputy Clerk

Approved by All

Proposed: Cllr Glover Seconded: Cllr Kneen Vote: All

104.005 To consider the proposal of the Finance Committee to approve an increase in working hours for the Clerks' Assistant

Approved by All

Proposed: Cllr Glover Seconded: Cllr Walters Vote: All

Cllr Kneen noted that RBWM offices are open during Christmas and New Year, requesting the office be manned for one or more mornings during the Christmas period.

105/2023 Special Motion AL21 Proposed legal opinion-£3000

Note: item brought forward to the beginning of the meeting at the request of Cllr Cross and so was considered after item 101/2023.

Cllr Elvin noted that as per the approved Standing Orders, once disposed of this motion or any similar motion must not be returned within a further six months.

The Clerk advised that 5 Councillors had supported Cllr Walters request to reconsider.

The Chairman invited Cllr Walters to present his request to reconsider 095/2023 Planning Matters after which the Councillors were invited to ask questions.

Cllr Walters proposed to support Cllr Da Costa and Andrew Hill's proposal with funding of £3,000 + vat

Seconded: Cllr Cross Vote: 4 For 5 Against

Cllr Elvin advised that the motion had failed, thanking Cllr Da Costa and Mr Andrew Hill for their attendance.

Cllr Cross gave her apologies due to other commitments and left the meeting at 7:42pm

106/2023 Land Management

106.001 Request to scatter ashes

The Clerk reported a request to scatter ashes within the cemetery, which had been denied.

It was approved for the Land Management Committee to review the Cemetery Rules and Regulations at their next meeting as currently there is no mention of scattering ashes.

107/2023 BALC and DALC update

The Chairman noted no updates

108/2023 To receive a report from the meeting with Legoland Monday 23rd October 2023

Cllr Elvin provided a report of the meeting held Monday 23rd October 2023, which mainly focused on a request to move a bridleway away from a car park within the site to the boundary.

109/2023 To receive a report from Catchment Surface Water Study Meeting Wednesday 25th October 2023

Cllr Kneen provided a report of the meeting led by RBWM Flood Risk Manager, Ben Crampin, noting that RBWM have identified limited funds to complete the study.

The Council would like to thank Rod Lord, Fifield resident for his ongoing work mapping flood risk areas within Fifield and Oakley Green.

Action: Cllr Pellew to submit flood information for the AL21 South site and Cllr Kneen to submit flood information for Holyport and the Bourne tributaries to Rod Lord for collation.

110/2023 To receive a report from the Chairman and Vice-Chairman of their meeting with RBWM CEO Stephen Evans Thursday 9th November 2023

The Chairman advised that the agreed 3-hour meeting had been reduced to 1 hour by RBWM in the week prior, further, to being cancelled by Stephen Evans at short notice.

Action: Clerk to obtain a new meeting date as soon as possible.

111/2023 Bray and the Fisheries

Cllr Pierce reported on the Remembrance service held at St Michael's Church, with many attendees laying wreaths at the war memorial on Ferry Road and then moving to Holyport Green to pay their respects .

Cllr Korczak reported on the successful Halloween and bonfire night events organised by the Village Hall Trustees.

Cllr Graham noted a spate of criminal activity, with several car tyres slashed during October, further to which a car was stolen during November.

Thames Valley Police PCSO Matthew Wingrove held a residents drop-in surgery at the Village Hall, advising residents to create a neighbourhood watch scheme and to use SmartWater marking system to protect their property.

Cllr Elvin advised residents and Councillors to report any incidents to 101.

The Clerk advised that Matthew Wingrove had been invited to hold further drop-ins at both Braywood and Holyport Memorial Halls, dates to be confirmed.

112/2023 Fifield, Oakley Green and Dedworth

Cllr Glover reported that the Halloween Quiz at the Braywood Memorial Hall had been a great success. A Christmas fair will be held on Saturday 25th November 2023 between 1:00pm and 4:00pm.

113/2023 Holyport

Cllr Walters commented on the large crowd to pay respects at the Holyport war memorial.

114/2023 Chairman's Business

The Chairman provided a report.

115/2023 RBWM Update

Clr Walters provided a report of RBWM matters.

116/2023 Correspondence and General Matters

The Clerk advised Councillors of correspondence and general matters.

117/2023 Date of the next meeting Monday 15th January 2024 at 7:00pm

Unapproved