

## Minutes of the Land Management Committee Meeting held at the Jubilee Room, Braywood Memorial Hall on Wednesday 31<sup>st</sup> July 2024 at 4:03pm

### Present:

CLLr K Elvin, CLLr J Filipczak-Korczak, CLLr C Graham (Chairman), CLLr N Pellew (arrived at 4:25pm), CLLr L Walters and Ms. E Cope (Clerk).

### LM 001/2024 Chairman's request

The Chairman requested that all mobile devices are switched to silent for the duration of the meeting

### LM 002/2024 Apologies for absence and declarations of interest

Apologies were received from CLLr Kneen and CLLr Phillips

### LM 003/2024 Election of the Land Management Chairman for the forthcoming year

CLLr Elvin asked for nominations for Chairman. CLLr Walters proposed CLLr Graham as Chairman, there were no further nominations. CLLr Graham agreed to be nominated, the nomination was seconded by CLLr Elvin  
Vote All

### LM 004/2024 To approve the minutes of the meeting held on Wednesday 13<sup>th</sup> March 2024

The minutes of the meeting Wednesday 13<sup>th</sup> March 2024 were approved as a true and accurate record

### LM 005/2024 To receive the play area reports for March to June 2024

Circulated prior to the meeting.

It was approved for the Clerk to ask the Handyman to complete advised cleaning and to prepare a list of work for each playground, to be presented along with a quote for approval at the next meeting

### LM 006/2024 Review of the task List

Circulated prior to the meeting. The Committee approved to remove completed tasks and to add a request for the Handyman to weed Bray slipway

The Clerk advised that work to clear 5 areas of the ditch in Holyport would commence on the 1<sup>st</sup> August  
It was approved to stack the wood removed from Holyport ditch.

### LM 007/2024 Update from the parish office

Circulated prior to the meeting

Approved for the Clerk to seek a quote to reconnect the BT phone box on Oakley green road, prior to the fitting of the new defibrillator

Action: Clerk to present quote at the next meeting

### 070.001 To consider request for a memorial plaque, Holyport green

Approved for addition of a memorial plaque to an existing bench on Holyport green. Size and wording to be approved by the Clerk

### LM 008/2024 To consider maintenance requirements for Holyport pond

CLLr Kneen provided a proposal which was circulated prior to the meeting. The Committee approved for the Clerk to seek professional advice regarding frequency and requirements for the maintenance of the pond.

Action: Clerk to return with information/report to the next meeting

[LM 009/2024](#) To receive the electrical report for Bray Parish Chapel

Circulated prior to the meeting, advising that the electrics are unsatisfactory

The Clerk advised that the electrician had switched off the power supply after inspection

Cllr Graham advised that a quote to complete the recommended work was included in part II of the meeting

[LM 010/2024](#) To receive the tree survey report

Circulated prior to the meeting

[010.001](#) To consider Arboriculturist recommendations

It was approved for the Clerk to seek quotes for recommended work by area, returning to the Land Management Committee at the next meeting. Any work considered an emergency to be completed under delegated authority

[LM 011/2024](#) To approve content of resident's playground survey

The survey was approved by all, with a closure date of 30<sup>th</sup> September 2024

The results of the survey will be presented at the next meeting

Action: Clerks' Assistant Dawn Hampshire to circulate via social media, community groups etc.

[LM 012/2024](#) To consider request for commercial filming within Bray Parish Cemetery

Request circulated to Councillors. It was approved for Cllr Korczak to seek information regarding suitable fees

The Committee felt further information was required to enable a decision. Request to be deferred to Main Council for approval

Action: Clerk to seek clarification and return to Council

[LM 013/2024](#) Date of the next meeting

Wednesday 4<sup>th</sup> September 2024 at 4:00pm