



The Jubilee Room
Braywood Memorial Hall
Fifield Road
Fifield, SL6 2NX
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To: All Members of the Council

Cllr S Cross, Cllr K Elvin (Chairman), Cllr J Glover, Cllr J Filipczak-Korczak Cllr C Graham (Vice-Chairman), Cllr L Kneen, Cllr N Pellew, Cllr J Phillips, Cllr M Pierce, Cllr R Tavinor, Cllr L Walters, Cllr D Wilson.

Dear Sir/Madam,

You are hereby summoned to attend the Annual Meeting of Bray Parish Council which will be held at Braywood Memorial Hall, Fifield Road, Fifield at 7:00pm on Monday 8th July 2024 where the following business will be transacted.

Members of the Public and the Press are welcome to attend.

Yours faithfully

Ms. Esther Cope

Ms. Esther Cope,
Clerk/RFO to the Council

Members of the Public and the Press are welcome to attend. The Council permits the filming, recording and photography of its public meetings. By attending the meeting, you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be. If you wish to speak at the meeting, please advise the Clerk by the close of business on Friday 5th July 2024.

Agenda

023/2024 Chairman's request

That all mobile devices are switched off for the duration of the meeting
A reminder to all in attendance of the fire safety regulations for the venue of the meeting

024/2024 Health and Safety

025/2024 To approve the minutes of the meeting held on Monday 20th May 2024

026/2024 Public Question Time

The meeting will be adjourned for a maximum of 15 minutes to allow members of the public, if present, to make representations, ask questions and address the Council about matters of local concern. All attendees wishing to ask a question are requested to email the Clerk their questions prior to the meeting

027/2024 Co-Option

To consider applications for co-option

028/2024 Clerks Briefing

To receive a report from the Clerk

028.001 To consider the RBWM Innovation Fund

028.002 To approve renewal of the annual subscription - Clerks & Councils Direct magazine

029/2024 Strategy Committee

Brought forwards from the Annual Meeting of the Council, Monday 20th May 2024

To receive a report from the Strategy Committee meeting Wednesday 8th May 2024

029.001 To approve the following policies as recommended by the Strategy Committee

- Code of Conduct
- General Data Protection Regulations
- Standing Orders
- Terms of Reference
- Lone working Policy
- Disciplinary and Grievance Procedures
- Sickness Policy
- Staff Appraisal Policy

029.002 To approve Committee and Working Group Memberships for CY 2024/25

029.003 To approve dates and times of Council and Committee meetings for CY 2024/25

029.004 To review the current list of approved policies and best practice documents

030/2024 Finance Committee

Brought forwards from the Annual meeting of the Council, Monday 20th May 2024

030.001 Councillors to consider approval of the following grants

- Mr James Camplin for a grant of £205.
- Thames Valley Hospice for a grant of £1,000.
- Citizens Advice East Berkshire for a grant of £400.
- OGAFCA – Fifield Fun Day for a grant of £1,500.

030.002 To approve the following policies as recommended by the Finance Committee

- Allotment Rent Review
- Cemetery Fees Review
- Cemetery Internment Notice
- Cemetery Terms and Conditions
- Financial Regulations
- Fixed Asset Capitalisation Policy
- Grants Policy and Application Form
- Investment Policy
- Social Media Policy
- Tennis Court Policy
- Website Accessibility Statement

031/2024 To approve payment of Direct Debits and Standing Orders for FY2024/25

032/2024 Annual Electors Meeting

To receive a report from the Annual Electors Meeting, Friday 31st May 2024

033/2024 To receive a report from the RBWM Flood Liaison meeting, Tuesday 18th June 2024

Cllr Kneen to provide a report

034/2024 Traffic and Highways Committee

To receive a report from the Traffic and Highways Committee meeting, Wednesday 19th June 2024

035/2024 HR Committee

To receive a report from the HR Committee meetings, Wednesday 12th June 2024 and Wednesday 26th June 2024

035.001 To approve the following policies as recommended by the HR Committee

- Complaints Policy
- Vexatious Complaints Policy

036/2024 Bray and the Fisheries

To receive a report from Ward Councillors of events in the Ward

036.001 To approve access request to Jubilee Field for car parking and children's fair during Bray village fete 8th September 2024

036.002 To approve parking suspension, Causeway car park for Bray village fete

036.003 To approve temporary toilet facilities on Bray green for the duration of the Bray village fete

036.004 To consider approval for commercial filming within Bray Parish Cemetery

037/2024 Fifield, Oakley Green and Dedworth

To receive a report from Ward Councillors of events in the Ward

038/2024 Holyport

To receive a report from Ward Councillors of events in the Ward

038.001 To consider residents request to erect two silent soldier statues on Holyport green

039/2024 Chairman's Business

To receive a report from the Chairman

040/2024 RBWM Update

To receive a report from RBWM Ward Councillors Cllr Cross and Cllr Walters

041/2024 Correspondence and General Matters

To inform Councillors of the details of correspondence and general matters

042/2024 Matters Arising

043/2024 Date of the next meeting, Monday 12th August 2024 at 7:00pm

044/2024 Local Government Act 1972 Exclusion of the public

The Chairman will move that under section 100(A)(4) of the Local Government Act 1972, the public shall be excluded from the remainder of the meeting whilst discussion takes place on the grounds that they involve likely disclosure of exempt information as defined in Paragraphs 1-7 of Part 1 OF Schedule 12A of the Act

Part II

045/2024 HR update