

## Minutes of the Planning Meeting held at Braywood Memorial Hall on Monday 1<sup>st</sup> July 2024 at 7:00pm

**Present:** Cllr S Cross, Cllr K Elvin, Cllr J Filipczak-Korczak (Vice Chairman), Cllr C Graham, Cllr J Glover, Cllr L Kneen (Chairman), Cllr M Pierce, Cllr R Tavinor, Cllr D Wilson, Mr B Inglis (Deputy Clerk).

**In attendance:** 2 Members of the Public and 2 Children

### **PC015/2024 Health and Safety Introduction**

The Chairman requested that all mobiles be switched off for the duration of the meeting, advising those in attendance of the fire safety regulations for the venue of the meeting.

### **PC016/2024 Apologies for absence, Declarations of Interest and Dispensation**

Apologies were received from and Cllr N Pellew and Cllr J Phillips

Cllr Filipczak-Korczak declared an interest in Appn No 24/01298, the property being her home address.

Cllr Elvin declared an interest in Appn 24/01212, the applicant being known to him.

Cllr Glover declared an interest in Ref: BPC22408 on the Payments List, as spouse to the supplier.

There is a standing dispensation in regard PC024/2024

### **PC017/2024 To approve the minutes from the meeting on 3<sup>rd</sup> June 2024**

The minutes of the planning meeting on Monday 13<sup>th</sup> May 2024 were declared a true and accurate record.

### **PC018/2024 Update on Actions from the meeting on 3<sup>rd</sup> June 2024**

There were no actions

### **PC019/2024 Chairman's request and proposals for Councillors Forum later in the meeting**

There would be no Councillor speaking at Councillors Forum.

### **PC020/2024 Consideration of Planning Applications as listed:**

#### Holyport

**Appn. No.:** 24/01164/FULL

**Proposal:** Garage conversion

**Location:** 9 Byland Drive Maidenhead SL6 2HF

**BPC Recommend for approval,** noting that when this property becomes a 4-bedroom dwelling, the proposed provision of two parking spaces will be insufficient, although there appears to be enough room to create a third parking space.

**Proposer:** Cllr R Tavinor, **Seconder:** Cllr D Wilson. **Vote:** Unanimous

#### Bray and The Fisheries

**Appn. No.:** 24/01212/FULL

**Proposal:** Part garage conversion, single storey side extension and alterations to fenestration

**Location:** 13 Tithe Barn Drive Maidenhead SL6 2DF

**BPC Recommend for approval.**

**Proposer:** Cllr S Cross, **Seconder:** Cllr J Filipczak-Korczak. **Vote:** 8 in favour with 1 abstaining.

**Appn. No.: 24/01272/FULL**

**Proposal:** Revision to approved scheme 22/02709. Rear and side basement extensions with balcony, two storey front/side extension, part two storey part first floor front/side extension with parapet wall and entrance canopy, single storey rear extension with balcony above, first floor rear extension, alterations to rear basement and ground floor terraces, alterations to front and rear steps, external finish and to fenestration, following demolition of the existing single storey rear element.(Part Retrospective)

**Location:** Berkeleys Vicarage Walk Bray Maidenhead SL6 2AE

**BPC Recommend for approval. Proposer: Cllr S Cross, Seconder: Cllr J Filipczak-Korczak. Vote: Unanimous**

Cllr Filipczak-Korczak left the meeting room before the next application was presented.

**Appn. No.: 24/01298/FULL**

**Proposal:** Replacement of all windows and external doors.

**Location:** Westering Cottage The Causeway Bray Maidenhead SL6 2AD

The applicant spoke in support of this application.

**BPC Recommend for approval. Proposer: Cllr S Cross, Seconder: Cllr J Glover. Vote: Unanimous**

Cllr Filipczak-Korczak rejoined the meeting. 1 Member of the public and 2 children left the meeting.

**Dedworth, Oakley Green and Fifield**

There were no applications to consider.

**Certificates of Lawfulness - The following were received but were not discussed at the meeting.**

There were none to consider.

**Trees - The following were delegated to the RBWM Tree Officer and were not discussed at the meeting.**

**Appn. No.: 24/01025/TCA**

**Proposal:** T1 - Twin stem Sycamore - Crown lifting to 5m above ground level, T2 - Sycamore - Crown lifting to 5m above ground level and Crown reduction by 1.5m to a final height of 8m, T3 - Chestnut - Crown reduction by 1m to clear cable, T4 - Hawthorn - give 1m clearance from BT cable, T5 - Multi stem Sycamore - Crown reduction by 2m to a final height of 9m and Crown lifting to 5m above ground level, T6, T7 and T8 - Sycamores - Crown reduction by 1.5m to leave a final height of 9m and clear BT cable, Crown lifting to 5m above ground level, T9 - Hazel - Coppice to clear BT cable, T10, T11, T12 and T13 - Sycamore trees - Crown reduction to a final height of 9m to clear BT cable and Crown lifting to 5m above ground level

**Location:** Fosse House Langworthy Lane Holyport Maidenhead SL6 2HN

**Appn. No.: 24/01257/TCA**

**Proposal:** (T1) Laburnham - take down to ground level

**Location:** Wytch House Old Mill Lane Bray Maidenhead SL6 2BD

**Appn. No.: 24/01263/TCA**

**Proposal:** (T1) Plum tree - Reduce height to approximately 4.87m and spread to 6.09m

**Location:** Lavender House Church Lane Bray Maidenhead SL6 2AF

**Appn. No.: 24/01377/TCA**

**Proposal:** T1 - Apple tree. T2 - Yew tree and T3 - Yew tree - fell

**Location:** Cannon Lodge Ferry Road Bray Maidenhead SL6 2AT

**Appn. No.: 24/01351/TCA**

**Proposal:** T1 - Plum tree - Crown reduction by 2m to a final height of 13m and spread of 10m.

**Location:** Jasmine Cottage High Street Bray Maidenhead SL6 2AJ

#### **PC021/2024. Planning Decisions, Notifications and Decisions on Appeals**

As circulated to Councillors in advance of the meeting.

#### **PC022/2024. Report on Enforcement matters within the Parish**

As circulated to Councillors in advance of the meeting.

#### **PC023/2024. Licensing Applications**

There are no current licensing applications within the parish.

#### **PC024/2024. Payments List**

The Payments List, totalling £37,881.06 and circulated to councillors prior to the meeting, was approved, with 7 Councillors in favour and 2 councillors abstaining.

#### **PC025/2024. Delegated Applications**

CLLr Kneen gave a short presentation on what she considers to be the benefits of a system of delegated applications, after which all councillors were asked for their views, which were broadly mixed. CLLr Filipczak-Korczak read out the relevant passage from the current Terms of Reference for the Planning Committee for the benefit of councillors.

CLLr Glover suggested that councillors from other wards could assist with consulting on delegated applications within wards with a low number of councillors, and there was general agreement to this, with CLLrs Elvin and Graham noting that they regularly offer to help with presenting duties at Planning Committee meetings when presenting councillors have a large number of applications to consider.

On being asked, the Deputy Clerk clarified the process for Committee Terms of Reference being revised, stating that this would require a proposal from the Planning Committee through the Strategy Committee, followed by a resolution at Main Council and that there were no barriers to this process. This was accepted.

#### **PC026/2024 Councillors Forum**

There was no business discussed at Councillors Forum.

#### **PC027/2024 Date of Next Planning Meeting - Monday 5<sup>th</sup> August 2024 at 7:00pm**

The meeting finished at 7.53pm