

## Minutes of the Meeting held at 7:00pm Monday 12<sup>th</sup> August 2024 at the Braywood Memorial Hall

### Present:

Bray Ward:	Cllr S Cross, Cllr K Elvin (Chairman), Cllr J Filipczak-Korczak, Cllr M Pierce
Fisheries Ward:	Cllr J Phillips
Holyport Ward:	Cllr L Kneen, Cllr R Tavinor, Cllr L Walters (arrived at 7:01pm), Cllr Wilson
Dedworth Ward:	Cllr J Glover, Cllr Pellew
Oakley Green and Fifield Ward:	Vacant seat
Press:	Mr Sam Leech (Maidenhead Advertiser)
Members of the public:	19 members of the public
Clerk:	Ms. E Cope

### 045/2024 Chairman's request

The Chairman requested that all mobile devices be switched off for the duration of the meeting, reminding all in attendance of the fire safety regulations for the venue of the meeting and advised that the meeting was being recorded

### 046/2024 Election of the Vice-Chairman and signing of the Acceptance of Office

The Chairman announced the resignation of Cllr Graham, noting he had worked alongside him for 20 years  
A vote of thanks was passed by the Council for Cllr Graham's hard work over the years

Cllr Elvin asked for nominations for Vice-Chairman

Cllr Pierce nominated Cllr Wilson as Vice-Chairman, seconded by Cllr Walters. Cllr Cross nominated Cllr Pellew, seconded by Cllr Phillips. The Chairman invited Cllrs Pellew and Wilson to leave the meeting, whilst discussion and votes took place

After discussion The Chairman asked for votes.

Cllr Pierce nominated Cllr Wilson	Seconded by Cllr Walters	Vote: 7 For
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Cllr Cross nominated Cllr Pellew	Seconded by Cllr Phillips	Vote: 2 For
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The motion approved, Cllr Wilson was elected as Vice-Chairman. Cllr Elvin invited Cllrs Pellew and Wilson to rejoin the meeting, announcing the result of the vote

Cllr Wilson agreed to be nominated as Vice-Chairman and signed the acceptance of office

### 047/2024 Apologies for absence, declarations of Interest and Dispensations

No apologies received

Cllr Korczak declared an interest as a trustee of Bray village hall and Cllr Kneen declared an interest as a trustee of Holyport Memorial hall in reference to agenda item 053/2024

### 048/2024 Health and Safety

The Clerk advised no reported accidents

### 049/2024 Minutes from previous meetings

The clerk advised the meeting that the agenda issued contained an error, noting the published agenda stated 20<sup>th</sup> May 2024 for approval. The correct minutes for approval at the meeting are the 31<sup>st</sup> May 2024 (the Annual Electors Meeting) and those for the 8<sup>th</sup> July 2024, the Clerk also advising that information about the error had been circulated to Councillors prior to the meeting via email

The minutes of the meetings held on Friday 31<sup>st</sup> May 2024 and Monday 8<sup>th</sup> July 2024 including Part II were approved as a true and accurate record

31<sup>st</sup> May 2024

Proposed: Cllr Elvin                      Seconded: Cllr Korczak                      Vote: 7 For

8<sup>th</sup> July 2024

Proposed: Cllr Elvin                      Seconded: Cllr Glover                      Vote: 7 For

Cllr Korczak requested the Clerk check the number of votes for approval of the meeting 20<sup>th</sup> May 2024, as her recollection was 6 For, not 5 For as minuted. Clerk to check and report at the next meeting

Cllr Cross made a statement "On July 9th, I received and reviewed an audio recording of the May 20th council meeting, one day after the minutes were approved at the July 8th meeting. The recording clarified that the proceedings differed from the recorded minutes, helping me understand the sequence of events on that unusual night

According to Standing Order number 8, any change to previous resolutions requires a special motion with written notice from at least five councillors. I intend to pursue this before our next meeting. If I secure the support of at least five councillors, I will request that the minutes be updated to accurately reflect the events of that evening"

### **050/2024 Public Question Time**

The Chairman adjourned the meeting for a maximum of 15 minutes to allow members of the public, if present, to make representations, ask questions and address the Council about matters of local concern

Prior to inviting residents to speak the Chairman announced that the Council had been made aware of residents posting information to various social media sites regarding the Parish Council, he advised that the Council will not be answering any questions regarding this or any HR related matters during the meeting.

Mr Camplin spoke for 3 minutes

Mr Hill spoke for 3 minutes

The Chairman invited Cllr Kneen to update those present on the Holyport Studios planning appeal

### **051/2024 Co-Option**

The clerk advised no applications for co-option

### **052/2024 Clerks Briefing**

The Clerk provided a report, noting thanks received from Thames Valley Hospice, Citizen's Advice and OGAFCFA for the recently awarded grants

The meeting was advised of 4 vacant seats. 1 for Bray ward, 2 for Holyport ward and 1 for Oakley Green and Fifield ward

### **053/2024 To approve an increase of £25.00 per recipient towards the purchase of a Tommy Statue**

Approved

Proposed: Cllr Walters                      Seconded: Cllr Wilson                      Vote: 8 For

### **054/2024 Finance Committee**

To receive a report from the Finance Committee meeting held Wednesday 24<sup>th</sup> July 2024

A copy of the minutes were circulated as part of the meeting papers

[054.001 To consider the Finance Committees request to approve an increase in allotment fees for the period 1<sup>st</sup> October 2025 to 30<sup>th</sup> September 2026](#)

Approved to increase the fees by £1.00 per 25sqm from 1<sup>st</sup> October 2025.

Action: Parish office to advise allotment tenants prior to renewal 1<sup>st</sup> October 2024

Proposed: Cllr Elvin                      Seconded: Cllr Wilson                      Vote: 10 For      1 Against

[054.002 To approve the NALC updated Finance Regulations 2024](#)

Cllr Glover requested to defer to the next meeting to allow the Clerk to fully review the document

Approved by all

### **055/2024 Land Management Committee**

To receive a report from the Land Management Committee meeting held Wednesday 31<sup>st</sup> July 2024

A copy of the minutes were circulated prior to the meeting

### **056/2024 Bray and the Fisheries**

To receive a report from Ward Councillors of events in the Ward

7:37pm a member of the public left the meeting

Cllr Korczak spoke regarding Bray village fete on the 8<sup>th</sup> of September 2024 and teas at St Michael's church which are held every Sunday afternoon

Cllr Korczak noted that after clearance of Bray slipway, complaints had been received from residents regarding swans. Councillors were advised that the Parish office was responding to an investigation by The Royal Borough of Windsor and Maidenhead (RBWM) and Swan Line

Action: A report to be provided to Council upon conclusion

[056.001 To consider the requirement for a waste bin on the A308](#)

Cllr Cross reported on littering issues within the parish, advising that waste bins are limited, particularly in areas such as the A308 and Priors Way, where recently 40 bags of rubbish were collected by volunteers

A proposal that the Parish Council might purchase additional bins, which would continue to be managed by RBWM was approved for discussion by the Land Management Committee at the next meeting

Proposed: Cllr Cross

Seconded: Cllr Kneen

Vote: All

### **057/2024 Fifield, Oakley Green and Dedworth**

To receive a report from Ward Councillors of events in the Ward

Cllr Glover provided a report of Fifield Fun Day

Cllr Pellew provided a report of his meeting with RBWM Principle Planning Officer, Nick Westlake and resident Mrs Pat Morrish to discuss concerns regarding drainage, underground storage tanks and excessive vibration caused by digging equipment at the AL21 site. It was agreed to provide a report to the Deputy Clerk by lunchtime Thursday 16<sup>th</sup> August for immediate submission to the RBWM Planning Officer

Planning reference 24/00951/REM | Reserved Matters (Appearance, Landscaping, Layout and Scale) (not including details for the Special Educational Needs (SEN)) pursuant to outline planning permission 22/01354/OUT for the construction of up to x320 new homes, land for a Special Educational Needs (SEN) school, a multi-functional community building alongside an area of strategic open space including play spaces and orchard planting together with associated landscaping, car parking, footpath/cycle connections and vehicular access on to Dedworth Road, following demolition of existing structures. | Land Bounded By Willow Path And The Limes And Windsor Road And Dedworth Road And Oakley Green Road Oakley Green Windsor

### **058/2024 Holyport**

To receive a report from Ward Councillors of events in the Ward

Cllr Kneen requested an update on the repair and repainting on lamp posts within Holyport green. The Clerk advised that work had been approved by Council, but had been delayed for various reasons beyond her control

Action: Clerk to contact the contractor to seek a start date for electrical testing

Cllr Kneen advised that an inquiry into the appeal reference planning application 22/03374/OUT Outline application for access only to be considered at this stage with all other matters to be reserved for the demolition of the existing agricultural buildings to create a new Film and TV Studio including sound stages, ancillary offices, virtual reality studio, storage and warehouses, workshops, specialist studio facilities and outdoor film backlot; the creation of a new Nature Park incorporating hard and soft landscaping, green infrastructure, sustainable drainage systems, and new cycle and pedestrian facilities; together with supporting infrastructure to include long-stay car parking, cycle parking, boundary treatments, waste storage, sub-stations, and new access roundabout and vehicle route. | Land North And South Gays Lane Maidenhead would be held

on the 12<sup>th</sup> November 2024. The Planning Inspectorate has approved the Council rule 6 status, with representation required by the 26<sup>th</sup> August 2024

058.001 Cllr Walters to provide an update - RBWM managed waste bins, Holyport green

Cllr Walters provided an update to the Councils ongoing concerns of rubbish strewn around the three open bins on Holyport green, noting that RBWM manage the bins but seem reluctant to change them. It was approved for the Clerk to contact the Borough with a suggestion that the Parish Council might purchase and fit replacement bins with a more enclosed top, the contract for removal of waste would remain with RBWM

**059/2024 Chairman's Business**

To receive a report from the Chairman

The Chairman advised no further information to report

**060/2024 RBWM Update**

To receive a report from RBWM Ward Councillors Cllr Cross and Cllr Walters

Cllr Cross provided an update advising that RBWM continue with financial challenges.

Cllr Elvin requested Cllr Cross seek an update to the reduction of the speed limit on the A308 and the work to improve Holyport roundabout, which were due for completion this year

**061/2024 Correspondence and General Matters**

To inform Councillors of the details of correspondence and general matters

Nothing to report

There being no further business the meeting closed at 9:24pm