

## **Minutes of the Meeting held at 7:00pm Monday 15<sup>th</sup> January 2024 at the Braywood Memorial Hall**

### **Present:**

Bray Ward:	Cllr K Elvin (Chairman), Cllr J Filipczak-Korczak, Cllr C Graham, Cllr M Pierce
Fisheries Ward:	Cllr J Phillips
Holyport Ward:	Cllr L Walters (arrived 7:22pm)
Dedworth Ward:	Cllr J Glover
Oakley Green and Fifield Ward:	Vacant seat
Members of the public:	1 (arrived 8:30pm)
Clerk:	Ms. E Cope

### **121/2023 Chairman's request**

The Chairman requested that all mobile devices be switched off for the duration of the meeting, reminding all in attendance of the fire safety regulations for the venue of the meeting.

### **122/2023 Apologies for absence, declarations of Interest and Dispensations**

Apologies were received from Cllr Cross, Cllr Kneen, Cllr Pellew, Cllr Tavinor and Cllr Wilson.

Cllr Korczak noted a declaration of interest for item: 131.003 as a Trustee of Bray Village Hall.

### **123/2023 Health and Safety**

The Clerk advised no reported accidents since the November 2023 meeting.

[123.001 ARD Playgrounds Annual Inspection December 2023](#)

The ARD Playground report for December was shared prior to the meeting. Councillors thanked ARD for a comprehensive and clear report.

The Clerk advised that several small maintenance jobs highlighted within the report are currently being completed by ARD.

It was approved for the Land Management Committee to consider the annual report in full at their next meeting.

### **124/2023 Minutes from previous meetings**

Cllr Korczak asked to note a correction to the previous minutes MC 231113 111/2023 Bray Village Hall organised the Halloween event. Bonfire night was organised by Maidenhead and Bray Cricket Club.

The minutes of the meeting held on Monday 13<sup>th</sup> November 2023 were approved as a true and accurate record.

### **125/2023 Public Question Time**

There being no members of public present the meeting continued without adjournment.

### **126/2023 Co-Option**

The Clerk advised no new applications for co-option

### **127/2023 Clerks Briefing**

The Clerk advised that newly co-opted Councillor Khalid Iqbal had tendered his resignation on the 27<sup>th</sup> November 2023 citing lack of time.

The Clerk reported that the final quarter of 2023 was very busy, with the Christmas holiday a welcome break for the office staff. Correspondence from residents during the holiday period was nil. The office received one phone call from Cllr Walters to report a fallen tree, which was inspected by the Clerk on the same day and deemed safe to wait until the 2<sup>nd</sup> January.

The Clerk reported completing an SLCC course: A Guide to the Appraisal Process on the 10<sup>th</sup> January 2024.

Fallen trees on footpath 40 have been reported to RBWM along with overflowing waste bins within Bray village.

Reports and photographs of flooding within Fifield, Manor Grove and Oakley Green have been shared with RBWM Flood Officer, Ben Crampin in an effort to highlight the issues within the Parish.

#### 127.001 Clerk's request to use available S106 funds for Christmas trees and associated costs

Councillors approved the Clerk's request to use available S106 funds for Christmas trees and associated costs to the value of £1,337.87 + vat.

Proposed: Cllr Graham

Seconded: Cllr Korczak

Vote: All

#### **128/2023 Traffic & Highways Committee**

The minutes of the meeting held Monday 20<sup>th</sup> November 2023 were shared prior to the meeting.

The Clerk advised that the next meeting of the Traffic and Highways Committee will now be held February, date TBC.

Councillors approved for the Deputy Clerk to request a quarterly written report from the Community Speedwatch group. The report to include no. members in attendance at each session, no. and regularity of sessions, no. cars reported and entered into the system. The first report to be included in the spring/summer newsletter, with a short press release to Maidenhead advertiser.

Actions: Deputy Clerk to arrange a February meeting date and to request quarterly speedwatch reports, which are to be shared with all Councillors via email.

#### 128.001 To approve continuation of air quality monitoring 2024-25

Councillors considered and approved to continue monitoring air quality in its current format for the period February 2024 to February 2025.

Proposed: Cllr Elvin

Seconded: Cllr J Glover

Vote: All

Action: Clerk to sign agreements and make necessary arrangements.

#### **129/2023 Land Management Committee**

The minutes of the Land Management Committee meetings, 6<sup>th</sup> December, and 18<sup>th</sup> December 2023 were shared prior to the meeting.

#### 129.001 To consider resident's request for outdoor gym

Cllr Graham provided a report of the proposal. Councillors approved for more investigation by the Land Management Committee, to include costs and proposed locations with a report to be provided to Main Council at the next opportunity.

#### 129.002 To consider the proposal of the Land Management Committee to upgrade play equipment at Jubilee Field and Springfield Park

Cllr Graham made a proposal to upgrade the aged slide unit and damaged weather station at Jubilee field play area, with funding from available CIL monies.

Councillors approved for the Land Management Committee to purchase appropriate equipment to a maximum value of £20,000.00 + vat.

Proposed: Cllr Glover

Seconded: Cllr Korczak

Vote: All

129.003 To consider the proposal of the Land Management Committee to approve the amended allotment agreement for rental

Approved with immediate effect.

Proposed: Cllr Glover                      Seconded: Cllr Elvin                      Vote: All

129.004 To consider the proposal of the Land Management Committee to approve the amended cemetery rules and regulations

Approved with immediate effect.

Proposed: Cllr Glover                      Seconded: Cllr Phillips                      Vote: All

### **130/2023 HR Committee**

The minutes of the HR Committee meeting, 15<sup>th</sup> December 2023 were circulated prior to the meeting.

130.001 To consider the proposal of the HR Committee to approve the Sickness Policy

The Clerk advised no changes to the policy.

Approved.

Proposed: Cllr Glover                      Seconded: Cllr Korczak                      Vote: All

130.002 To consider the proposal of the HR Committee for all Councillors to complete a minimum of 1 training course per 12-month period

Approved.

Proposed: Cllr Elvin                      Seconded: Cllr Glover                      Vote: All

Cllr Walters joined the meeting.

### **131/2023 Finance Committee**

The unapproved minutes from the Finance Committee meetings, 22<sup>nd</sup> December 2023 and 8<sup>th</sup> January 2024 were shared prior to the meeting.

131.001 To consider the proposal of the Finance Committee to increase parking fees for weddings

Councillors approved to increase parking fees for weddings from £50.00 + vat to £75.00 + vat with immediate effect.

Proposed: Cllr Glover                      Seconded: Cllr Graham                      Vote: All

131.002 To consider the proposal of the Finance Committee to approve the amended Hire of Green Policy

Approved by All

Proposed: Cllr Glover                      Seconded: Cllr Korczak                      Vote: All

131.003 To consider a grant request from Bray Village Hall

As a Trustee of Bray Village Hall Cllr Korczak left the meeting prior to discussion.

Cllr Glover advised that limited monies remain available for grants within FY2023-24 budget. Councillors considered and approved to award a grant of £1,500.

Proposed: Cllr Elvin                      Seconded: Cllr Glover                      Vote: All

Action: Clerk to advise the applicant and arrange payment.

Cllr Korczak was invited to rejoin the meeting.

131.004 To consider a grant request from Bray Senior Citizen's Club

Councillors considered and approved a grant of £500. to be paid from FY2023-24 reserves considering the club to provide valuable support for the residents of Bray Parish.

Proposed: Cllr Elvin                      Seconded: Cllr Pierce                      Vote: All

Action: Clerk to advise the applicant and arrange payment.

[131.005 To approve the budget FY 2024/25](#)

Councillors approved the budget of £255,565.57

Proposed: Cllr Elvin

Seconded: Cllr Graham

Vote: All

[131.006 To approve the precept FY 2024/25](#)

Councillors approved the precept of £228,492.62 an increase of £2.61 per Band D property for the year FY2024/25.

Proposed: Cllr Elvin

Seconded: Cllr Glover

Vote: All

Cllr Elvin gave thanks to the Finance Committee and the Clerk for their time preparing the budget and precept.

### **132/2023 Bray and the Fisheries**

Cllr Korczak reported a successful Christmas fair in the village hall, which included a church choir, also noting plans to resurrect Bray village fete on the village green, with permission of the Council.

Action: Cllr Korczak to arrange a meeting with the Clerk to discuss further prior to presenting to Council at the next meeting.

[132.001 Request for approval, trustees Bray parish charities](#)

Cllr Pierce reported that Bray parish charities require Bray Parish Council approval to renew Trustees for the period 2024 – 2027. Cllr Pierce advised that Bray parish charities is independent and registered with the Charities Commission and so is answerable to them. Councillors agreed for approval via email

Action: Clerk to share information and report to Cllr Pierce Councils response.

### **133/2023 Fifield, Oakley Green and Dedworth**

Cllr Glover provided a report, noting that Braywood Memorial Hall is benefiting from the recent refurbishment with a flurry of bookings.

OGAFCA are in the process of organising the next Fifield Fun Day and an Easter Quiz, dates TBC.

The Clerk advised that Clerks' Assistant Dawn Hampshire is liaising with OGAFCA regarding newsletter timings and deliveries.

### **134/2023 Holyport**

Cllr Walters reported on recent cinema nights at Holyport Memorial Hall, which are well attended.

Also noting recent flooding adjacent to Holyport Lodge.

### **135/2023 Chairman's Business**

The Chairman reported on his and Cllr Cross's attendance of the RBWM Panel meeting held Wednesday 20<sup>th</sup> December 2023. Both Cllrs Elvin and Cross spoke on behalf of BPC regarding the Council's objections to Planning Application 22/01791/OUT Land South of Bray Lake Windsor Road Maidenhead.

BPC remain concerned that RBWM continue to ignore the Air Quality Management Area (AQMA)

[135.001 To receive a report of the meeting with RBWM CEO Stephen Evans, 11<sup>th</sup> January 2024](#)

Cllr Elvin reported that disappointingly RWM CEO Stephen Evans had cancelled the proposed meeting for a third time. The Clerk advised that a new date was yet to be forthcoming.

### **136/2023 RBWM Update**

Cllr Walters advised that RBWM would be considering planning application 23/00455/FULL for an additional Polo pitch, Land North of Foxley Green Farm, Holyport at the Maidenhead Development Management Committee meeting Wednesday 17<sup>th</sup> January 2024.

Cllr Elvin noted that Cllr Kneen will be attending to present on behalf of BPC.

Cllr Glover advised that she would also be attending to present on behalf of BPC regarding the application to install a butchery and cold store 23/01232/FULL Land to the West of Mulberry Coningsby Lane Fifield.

**137/2023 Correspondence and General Matters**

The Clerk advised Councillors of the details of correspondence and general matters, including Councillor training opportunities, Chapel wall refurbishment which is due to commence at the end of February subject to suitable weather conditions. Also the possibility of utilising the services of the Community Payback Team to complete work within the Parish in exchange for a nominal donation.

**138/2023 Date of the next meeting Monday 19<sup>th</sup> February 2024**