



The Jubilee Room
Braywood Memorial Hall
Fifield Road
Fifield, SL6 2NX
Tel: 01628 777997

Web: www.brayparishcouncil.gov.uk

Twitter: @parishbray

7th April 2025

Councillors

You are hereby summoned to attend the Meeting of Bray Parish Council which will be held at Braywood Memorial Hall, Fifield Road, Fifield at 7:00pm on Monday 14th April 2025 where the following business will be transacted.

Cllr S Cross, Cllr K Elvin (Chairman), Cllr S Eginton, Cllr J Glover, Cllr J Filipczak-Korczak, Cllr L Kneen, Cllr M Parkinson, Cllr N Pellew, Cllr J Phillips, Cllr M Pierce, Cllr R Tavinor, Cllr L Walters, Cllr D Wilson (Vice Chairman).

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Esther Cope

Ms. Esther Cope
Clerk/RFO

 = Resolution

£ = Expenditure approval

Agenda

122/2024 Chairman's request

That all mobile devices are switched off for the duration of the meeting

A reminder to all in attendance of the fire safety regulations for the venue of the meeting

123/2024 Recording/Filming of the Meeting

The Council permits the filming and recording and photography of its public meetings (Standing Order 3) k.).

By attending the meeting, you are consenting to being filmed and recorded unless you notify the Clerk in advance that you do not wish to be

All present to be asked if they have any intention of recording/filming all or part of the meeting

124/2025 Apologies for absence, declarations of Interest and Dispensations

To receive apologies for absence

All Members are to be reminded that they must disclose any disclosable pecuniary interests, registerable interests and any non-registerable interests they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting

The Clerk to request Councillors to review and update their declaration of interests' form

125/2024 Minutes from previous meetings

To approve the minutes of the meeting held on Monday 17th February 2025

126/2024 ARD Playground Report

127/2024 Admission of the Public 🙋

In accordance with the Public Bodies (Admission to Meetings) Act 1960, Members to resolve whether to exclude members of the public from all or part of the meeting

128/2024 Public Forum

The Chairman to allow maximum of 15 Minutes (3 minutes per speaker) for the public to address the Council (extended on approval of the Chairman). Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak

129/2024 Vacancy/Co-Option 🙋

To consider applications for Co-option

130/2024 Standing Orders 🙋

To approve the revised Standing Orders as recommended by the Locum Clerk

131/2024 Review Policies 🙋

- Code of Conduct, reviewed no changes
- Bio-Diversity Policy, new policy required by legislation

Advisory, Committees to review and return to Main Council within 3 months the following policies

131.001 Strategy Committee

- Email Policy
- Freedom of Information Policy
- Freedom of Information Publication Scheme
- Health and Safety Policy
- Safeguarding Policy
- Scheme of Delegation
- Staff and Councillor Privacy Notice
- Whistleblowing Policy

131.002 Human Resources Committee

- Terms of Reference for HR Committee
- Dignity at Work Policy
- Anti-Harassment and Bullying Policy
- Sickness Absence Policy
- Annual Leave Policy
- Compassionate Leave Policy
- Performance & Improvement Policy
- Flexible Working Policy
- Emergency Dependents Leave Policy

131.003 Finance and IT Committee

- Expenses Policy
- Grants Policy
- Social Media Policy

132/2024 To receive a report from the Chairman

133/2024 To receive a report from the Clerk

133.001 To approve speakers for the Annual Electors Meeting, Thursday 15th May 2025 🙋

133.002 Assets of Community Value 🙋

134/2024 RBWM Update

To receive a report from RBWM Ward Councillors Cllr Cross and Cllr Walters

135/2024 Newsletter Working Group

To receive a report of the meeting held Wednesday 5th March 2025

136/2024 Land Management Committee

To receive a report of the meeting held Wednesday 12th March 2025

137/2024 Traffic and Highways Committee

To receive a report of the meeting held Monday 31st March 2025

138/2024 Expenditure 🖱

138.001 To consider approval of quote to inspect the 61 street lighting columns

138.002 To consider the Clerk's request to use S106 or CIL monies to fund the required inspection of the street lighting columns and any identified works to the value of £20K

138.003 To consider approval of quote to clear drainage pipes, Holyport green and pond at a cost of £1,090. + vat

138.004 To consider approval of quote to complete electrical works at Bray parish chapel at a cost of £1,970. + vat

138.005 To consider approval of quote to connect the electricity, phone box, Oakley green at a cost of £1,446.70 + vat

138.006 To consider the Clerk's request to use S106 or CIL monies to fund connection of the phone box

138.007 To consider the Clerk's request to approve renewal of the ARD Playgrounds annual contract for FY 2025/26 at a cost of £1,700. + vat

138.008 To consider approval of the CPRE annual membership at a cost of £60.

139/2024 Bray and the Fisheries

To receive a report from Ward Councillors of events in the Ward

139.001 To consider the grant application from Bray Enhancement Committee for a grant of £2,500. 🖱

140/2024 Fifield, Oakley Green and Dedworth

To receive a report from Ward Councillors of events in the Ward

140.001 To consider the grant application from OGAFCA for a grant of £ 1,000. 🖱

140.002 To receive a report of Manor Grove Culvert

141/2024 Holyport

To receive a report from Ward Councillors of events in the Ward

141.001 Holyport Community Trust, to approve a representative of the council for 2025/26 🖱

141.002 To consider adoption of the BT Phone box, Holyport green 🖱

142/2024 Date of the next meeting

Monday 19th May 2025 at 7:00pm

Public Bodies (Admission to Meetings) Act 1960 - Exclusion of the public

The Chairman will move that under Section 1(2) of the Public Bodies (Admission to Meetings) Act, the public shall be excluded from the remainder of the meeting by reason of the confidential nature of the business to be transacted.

143/2024 Confidential Session

144/2024 HR Committee

To receive a report of the meeting held Thursday 6th March 2025

145/2024 To consider the recommendation of the Locum Clerk to approve the services of an external payroll provider, also a BACS Bureau 🖱